

Item

Strategy & Resources Scrutiny Committee

2020/21 Revenue and Capital Outturn, Carry Forwards and Significant Variances – Overview

To:

Councillor Davey, Executive Councillor for Finance & Resources

Report by:

Chief Executive, Strategic Directors, Head of Finance

Date:

5 July 2021

Wards affected:

(All) Abbey, Arbury, Castle, Cherry Hinton, Coleridge, East Chesterton, King's Hedges, Market, Newnham, Petersfield, Queen Edith's, Romsey, Trumpington, West Chesterton

Key Decision

1. Executive Summary

1.1 This report presents, for all Portfolios:

- a) A summary of actual income and expenditure compared to the final budget for 2020/21 (outturn position)
- b) Revenue and capital budget variances with explanations
- c) Specific requests to carry forward funding available from budget underspends into 2021/22.

1.2 The outturn report presented reflects the Executive Portfolios for which budgets were originally approved (which may have changed since, for example for any changes in Portfolio responsibilities). Therefore, members of all committees are asked to consider proposals to carry forward budgets and make their views known to the Executive Councillor for Finance and Resources, for consideration at Strategy and Resources Scrutiny Committee prior to recommendations to Council.

2. Recommendations

The Executive Councillor for Finance and Resources recommends to Council:

- a) To carry forward requests totalling £658,670 of revenue funding from 2020/21 to 2021/22, as detailed in **Appendix C**.
- b) To carry forward requests of £49,211,000 of capital resources from 2020/21 to 2021/22 to fund rephased net capital spending, as detailed in **Appendix D**.

3. Background

Revenue Outturn

- 3.1 The overall revenue budget outturn position for all Portfolios is given in the table below. Detail, by service grouping, is presented in **Appendix A**.

2019/20 £'000	General Fund Revenue Summary	2020/21 £'000	% Final Budget
19,651	Original Budget – Portfolios	20,690	66.1
923	Adjustment – Prior Year Carry Forwards	1,055	3.4
1,263	Adjustment – Earmarked Reserves	13	0.0
388	Adjustment – Capital Charges	250	0.8
(649)	Adjustment – Central & Support reallocations	250	0.8
0	Adjustment – Interim MTFS	8,313	26.5
0	Adjustment – BSR	486	1.6
(209)	Other Adjustments	255	0.8
21,367	Final Budget – Portfolios	31,312	(100.0)
20,375	Outturn – Portfolios	32,525	103.9
(992)	(Under) / Overspend for the year – Portfolios	1,213	3.9

2019/20 £'000	General Fund Revenue Summary – Continued	2020/21 £'000	% Final Budget
(992)	(Under) / Overspend for the year – Portfolios	1,213	3.9
990	Carry Forward Requests – Portfolios	572	1.8
(2)	Net Variance on Portfolios	1,785	5.7
80	Carry Forward Request – Feasibility Fund	84	0.3
	Non-portfolio variances:		
(609)	Capital Expenditure Financed from Revenue	1,137	3.6
(997)	Other Non-Portfolio Variances	1,345	4.3
(1,528)	Variance and (decreased) /increased use of General Fund Reserves *	4,351	13.9

* The adverse variance of £4.4m has been driven by the provision of £6.9m for Covid-related business rates appeals, which is likely to be reversed in the current year. The government has announced its intention to legislate to rule out these business rates appeals however the council will not release the provision to the General Fund until the legislation has been passed.

- 3.2 **Appendix A** shows original and final budgets for the year (with the movements summarised in the above table) and compares the final budget with the outturn position for all Portfolios for 2020/21. The original revenue budget for 2020/21 was approved by the Council on 25 February 2020.
- 3.3 **Appendix B** provides explanations of the main variances.
- 3.4 **Appendix C** lists revenue carry forward requests.

Impact of Covid-19

- 3.5 The Covid-19 pandemic has had a significant impact upon the council's finances during 2020/21.
- 3.6 In July 2020, an interim update to the Medium Term Financial Strategy was published which forecast additional portfolio net expenditure related to Covid-19 of £9.8m. At the same time, mitigating measures of £1.5m were agreed, so that the net impact on portfolio budgets was £8.3m.
- 3.7 In the event, the pandemic has lasted considerably longer than originally anticipated, and the actual impact on portfolio net expenditure (before additional government support) was £18.5m. This has been mitigated to some extent by additional grant income totalling £11.3m, as set out in the table below. However, the additional grant income received only covers 61.3% of additional net expenditure incurred.

Grant Type	£'000
Specific Grants – Credited to General Fund Portfolios	
Homelessness and Rough Sleeping	1,071
Support for specific Council services	805
Job Retention Scheme	494
Outbreak Management	462
Support for Vulnerable People	313
Total Specific Grants – General Fund	3,145
Other Covid-19 Grants from Central Government	
Compensation for loss of sales, fees and charges income	5,947
General support for Council services	2,256
Total Other Covid-19 Grants from Central Government	8,203
Total Covid-19 Related Grants to Support Portfolio Expenditure	11,348
Additional Net Portfolio Expenditure due to Covid-19	18,500
% of Additional Net Expenditure Covered by Grants	61.3%

- 3.8 The Council has also seen its share of income from Council tax fall by £0.4m as a result of Covid-19 (after accounting for compensatory government grants). The total impact on the General Fund of the pandemic in 2020/21 is therefore £7.6m.
- 3.9 In addition to the above impact on the Council's finances, local authorities have also been called upon by central government to act as distributary agents for a number of Covid-19 support grants for businesses and

individuals. The amounts received and paid out in respect of these schemes is set out in the table below:

Scheme Type	Received from Government £'000	Distributed to Businesses or Individuals £'000	Amount Remaining £'000
Support for businesses	70,809	(64,328)	6,481
Support for individuals	993	(892)	101
Total	71,802	(65,220)	(6,582)

- 3.10 Support for businesses consists primarily of cash grants to businesses affected by lockdown restrictions, plus the Council's share of business rates income foregone through the expanded retail rates relief and nursery relief schemes.
- 3.11 Support for individuals consists of Council tax reductions offered through the Covid-19 Hardship Fund, along with self-isolation payments to eligible individuals through the Test and Trace Support Scheme.
- 3.12 Amounts remaining at year-end will either be retained for distribution in 2021/22, or returned to central government, depending upon the rules of the relevant scheme. Note that in the majority of cases, grant eligibility criteria are set by central government, and the Council has no discretion to distribute grants outside of these criteria.

General Fund Reserves

- 3.13 The table below sets out the movement on the General Fund reserve for 2020/21:

	2020/21 £'000
Original Budget – Contribution to General Fund	(5,776)
Adjustment – Prior Year Carry Forwards	1,055
Adjustment – Interim MTFS*	2,051
Other Adjustments	(24)
Final Budget – Contribution to General Fund	(2,694)
Net Variance for the Year	4,351
Add Back Carry Forwards (to be recognised in 2021/22)	(656)
Total Use of General Fund Reserves – Appendix A	1,001
Accounting Adjustments Relating to Prior Years	(332)
Total Use of General Fund Reserves – Draft Statement of Accounts	669
General Fund Balance at 1 April 2020	(17,263)
General Fund Balance at 31 March 2021	(16,594)

* The Interim MTFS adjustment incorporates the £8.3m adjustment to net portfolio expenditure set out at paragraph 3.6, less mitigating actions (including a reduction in planned capital spend to be financed from the General Fund) totaling £6.2m.

Capital Outturn

- 3.14 The overall capital budget outturn position for all Portfolios is given in the table below. **Appendix D** shows the outturn position by scheme and programme with explanations of variances.

2019/20 £'000	General Fund Portfolio Capital Summary	2020/21 £'000	% Final Budget
44,357	Final Budget	62,181	100.0
18,833	Outturn	15,610	25.1
(25,524)	Variation - (Under)/Overspend for the year	(46,571)	(74.9)
(2,142)	Less Cromwell Road Adjustment*	(2,820)	(4.5)
(27,666)	Variance	(49,391)	(79.4)
27,634	Rephasing Requests	49,211	79.1
(32)	Net variance	(180)	(0.3)

*See paragraph 3.6 below

2019/20 £'000	HRA Capital Summary	2020/21 £'000	% Final Budget
52,825	Original Budget	60,995	110.8
5,256	Adjustments (Re-phasing -prior year)	6,560	11.9
(12,310)	Other Adjustments	(12,496)	(22.7)
45,774	Final Budget	55,059	100.0
38,360	Outturn	34,451	62.6
(7,414)	(Under)/Overspend for the year	(20,608)	(37.4)
6,560	Re-phasing Requests	18,610	33.8
(854)	(Under) / Overspend	(1,998)	(3.6)

* The Cromwell Road adjustment is a technical accounting adjustment due to the reallocation of resources between the HRA and the General Fund. Resources to fund the General Fund contribution are set aside within the Capital Receipts Reserve.

General Fund

- 3.15 Total underspend for the year (after technical adjustments) is £49,391,000. This is mainly due to delays in capital projects due to Covid-19, and rephasing to future years has been requested for almost all of this amount.
- 3.16 The main requests for rephasing of budgets are as follows:
- Climate Change, Environment and City Centre Portfolio – Electric Vehicle Charging points (£356,000) due to delays in completion of the installations due to Covid and delays in the completion of the purchase and the installation of the Shared Waste IT system .
 - Communities Portfolio – Delays in the progression of pre planning of the Café and Car Park at the Crematorium (£643,000), extension to Cherry Hinton Library (£764,000) delayed due to Covid-19, decarbonisation work at the City's pools (£1,707,000).
 - Housing General Fund - Meadows Community Hub and Buchan St retail outlet delay (£2,460,000).
 - Planning Policy and Open Spaces Portfolio – City Centre recovery project underspend (£690,000).
 - Transport and Community Safety Portfolio – The structural holding repairs for the City's car parks remaining budget (£199,000).
 - Finance & Resources Portfolio – Mill road and Cromwell road development and equity loan projects (£20,165,000) due to the slower progress on site, Lion Yard shopping centre investment (£6,000,000) due to delays in progress, Local Investment Bond (£2,800,000) which is expected to be drawn down in 2021/22, plus £9,179,000 for the Park Street car park development.
- 3.17 The major reasons for the end of year capital outturn is a technical accounting adjustment due to the reallocation of resources between the HRA and the GF of the Cromwell Road Redevelopment. This has resulted in an adjustment of £2,820k.

Housing

- 3.18 Spending in the Housing Capital Investment Plan in 2020/21 was below that originally anticipated, with reduction in the budget, particularly for

new build expenditure as part of the Medium-Term Financial Strategy in September / October 2020 and the Budget Setting Report in January / February 2021.

- 3.19 At outturn, against the latest capital budget approved, underspending of £7,363,000 was evident in new build investment, with slippage of £7,170,000 identified. This relates predominantly to delays in respect of re-development schemes at Colville Road and Campkin Road, both of which are now on site and are moving forward and at Meadows and Buchan Street and Clerk Maxwell, where the planning process took longer than hoped.
- 3.20 Investment in the housing stock, in respect of decent homes and other capital activity was underspent by £9,220,000, with access issues and contractor capacity as a result of the coronavirus pandemic being the key cause, with the need to defer £8,367,000 of investment into future years having been identified.
- 3.21 The capital expenditure relating to the acquisition of land and dwellings for development purposes was less than anticipated in 2020/21 (£648,000), with one land acquisition being deferred until 2021/22. Resource approved to purchase dwellings for use as rough sleeper accommodation (£1,901,000) was not used, and will be carried forward into 2021/22, when a second grant bid will be submitted to compliment the resource.
- 3.22 The project to replace the Housing Management Information System will span multiple years and the balance of funding to deliver this project will require re-phasing into 2021/22, when the project is now expected to conclude.
- 3.23 Permission was sought at Housing Scrutiny committee to re-phase the use of £10,284,000 of DRF (direct revenue financing) and £589,000 of Major Repairs Reserve funding into 2021/22, and £168,000 of Major Repairs Funding into later years, where these will be used to finance re-phased capital expenditure identified.
- 3.24 Housing Scrutiny Committee was also asked to recognise the early receipt of £16,597,000 of Devolution Grant, which was received by the authority in 2020/21, but will not be used to fund capital expenditure on new homes until 2021/22 and beyond.

4. Implications

- 4.1 The net variance from the final budget (see above) on committees would result an increased use of General Fund reserves of £1,213,000. After revenue carry forwards of £572,000 for committees this is £1,785,000. Following other central budget adjustments, the overall variance and increased use of General Fund Reserves is £4,351,000.
- 4.2 A decision not to approve a carry forward request may impact on officers' ability to deliver the service or scheme in question and this could have financial, staffing, equality and poverty, environmental, procurement or community safety implications.

(a) Financial Implications

Any financial implications are included in the Appendices.

(b) Staffing Implications

Any staffing implications are included in the Appendices.

(c) Equality and Poverty Implications

Any equality and poverty implications are included in the Appendices.

(d) Environmental Implications

Any environmental implications are included in the Appendices.

(e) Procurement Implications

Any procurement implications are included in the Appendices.

(f) Community Safety Implications

Any community safety Implications are included in the Appendices.

5. Consultation and communication considerations

Public consultations are undertaken throughout the year and can be seen at:

<https://www.cambridge.gov.uk/consultations>

6. Background papers

These background papers were used in the preparation of this report:

- Closedown Working Files 2020/21
- Directors' Variance Explanations – March 2021
- Budgetary Control Reports to 31 March 2021
- Capital Monitoring Reports – March 2021

7. Appendices

The following items, where applicable, are included for discussion:

Appendix		Included
A	General Fund Revenue Summary plus individual portfolio summaries	✓
B	General Fund Revenue Major Variances for all portfolios	✓
C	General Fund Carry Forward Requests for all portfolios	✓
D	Capital Summary plus individual portfolio summaries	✓

8. Inspection of papers

To inspect the background papers or if you have a query on the report please contact:

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Revenue Budget - 2020/21 Outturn

	<i>Original Budget 20/21 £000</i>	<i>Final Budget 20/21 £000</i>	<i>Outturn 20/21 £000</i>	<i>Variation Increase / (Decrease) £000</i>	<i>Carry Forward Requests - See Appendix C £000</i>	<i>Net Variance £000</i>
Committee / Portfolio						
Environment & Community Committee						
Climate Change, Environment and City Centre Portfolio	5,758	7,024	8,321	1,297	66	1,363
Communities Portfolio	7,257	7,299	8,042	743	154	897
Total Environment & Community Committee	13,015	14,323	16,363	2,040	220	2,260
Housing Committee						
Housing (GF) Portfolio	3,404	3,127	4,321	1,194	24	1,218
Total Housing Committee	3,404	3,127	4,321	1,194	24	1,218
Planning & Transport Committee						
Planning Policy and Open Spaces Portfolio	4,464	7,056	7,666	610	67	677
Transport and Community Safety Portfolio	263	(2,905)	4,148	7,053	47	7,100
Total Planning & Transport Committee	4,727	4,151	11,814	7,663	114	7,777
Strategy & Resources Committee						
Finance & Resources Portfolio	(5,413)	(5,629)	(5,754)	(125)	101	(24)
Strategy and External Partnerships Portfolio	4,957	15,340	5,781	(9,559)	113	(9,446)
Total Strategy & Resources Committee	(456)	9,711	27	(9,684)	214	(9,470)
Total Portfolios / Committees	20,690	31,312	32,525	1,213	572	1,785
Capital Accounting Adjustments	(6,352)	(7,180)	(7,124)	56	0	56
Capital Expenditure Financed from Revenue	2,091	(185)	952	1,137	84	1,221
Contributions to Earmarked Funds	2,870	28,877	35,852	6,975	0	6,975
Contributions to/(from) Reserves	5,776	2,694	(1,001)	(3,695)	(656)	(4,351)
	4,385	24,206	28,679	4,473	(572)	3,901
Net Spending Requirement	25,075	55,518	61,204	5,686	0	5,686
Financed By:						
Settlement Funding Assessment	(10,129)	(28,932)	(34,791)	(5,859)	0	(5,859)
New Homes Bonus	(4,913)	(4,913)	(4,913)	0	0	0
Other Grants from Central Government	(178)	(8,574)	(8,403)	171	0	171
Appropriations from Earmarked Reserves	(824)	(4,068)	(4,066)	2	0	2
Council Tax	(9,031)	(9,031)	(9,031)	0	0	0
Total Financing	(25,075)	(55,518)	(61,204)	(5,686)	0	(5,686)
Net Total	0	0	0	0	0	0

Climate Change, Environment and City Centre Portfolio / Environment & Community Committee

Revenue Budget - 2020/21 Outturn

Service Grouping / Cost Centre	Original Budget 20/21 £	Final Budget 20/21 £	Outturn 20/21 £	Variation - Increase / (Decrease) £	Carry Forward Requests - see Appendix C £	Net Variance £
Corporate Strategy						
Climate Change Proposals	45,000	0	0	0	0	0
	45,000	0	0	0	0	0
Environmental Health						
Control of Disease	123,530	127,200	127,545	345	0	345
Out of Hours	170,150	113,990	104,238	(9,752)	0	(9,752)
Scientific Team	569,180	525,950	508,351	(17,599)	0	(17,599)
Food and Occupational Safety	436,890	409,940	408,112	(1,828)	0	(1,828)
Enforcement	196,630	185,630	182,395	(3,235)	0	(3,235)
Residential Statutory Nuisance	142,170	136,800	138,492	1,692	0	1,692
Environmental Health Operational Support	377,280	361,720	355,764	(5,956)	0	(5,956)
Environmental Health Salaries	0	83,150	6,150	(77,000)	0	(77,000)
Tascomi - Env Health Software	0	137,100	71,340	(65,760)	65,760	0
	2,015,830	2,081,480	1,902,387	(179,093)	65,760	(113,333)
Garage Services						
Fleet Management - Operational	0	0	168,126	168,126	0	168,126
Garage- External Work	9,130	5,880	150,816	144,936	0	144,936
	9,130	5,880	318,942	313,062	0	313,062
Licensing						
	0	0	0	0	0	0
	0	0	0	0	0	0
Market Square Project						
Market Square Project	30,000	91,220	112,673	21,453	0	21,453
	30,000	91,220	112,673	21,453	0	21,453
Markets and Street Trading						
Markets	(378,530)	(383,910)	206,752	590,662	0	590,662
Control of Street Trading	0	0	0	0	0	0
	(378,530)	(383,910)	206,752	590,662	0	590,662
Open Space Management						
COVID-19 Self Isolation for GRT Community	0	0	6,723	6,723	0	6,723
	0	0	6,723	6,723	0	6,723
S&OS Development (excluding Project Delivery)						
Bill Posting & Distribution	(49,040)	16,790	109,236	92,446	0	92,446
Public Toilets	618,170	733,300	832,074	98,774	0	98,774
	569,130	750,090	941,310	191,220	0	191,220
S&OS Operations (excluding Markets and Street Trading)						
Streets & Open Spaces (Operations) - Indirect Costs	0	0	(1,731)	(1,731)	0	(1,731)
Public Realm Enforcement	72,060	539,250	548,658	9,408	0	9,408
S&OS Community Engagement	164,670	364,150	382,081	17,931	0	17,931
	236,730	903,400	929,008	25,608	0	25,608
Sustainable City						
Sustainable City	42,320	114,880	127,329	12,449	0	12,449
Sustainability Grants	31,550	31,010	11,010	(20,000)	0	(20,000)
	73,870	145,890	138,339	(7,551)	0	(7,551)
Tourism						
Tourism	350,380	371,740	487,273	115,533	0	115,533
	350,380	371,740	487,273	115,533	0	115,533
Waste & Recycling						
Waste Collection	3,740,570	3,861,500	3,184,692	(676,808)	0	(676,808)
Waste Policy	(213,470)	(199,340)	52,692	252,032	0	252,032
Commercial Waste	(720,270)	(604,180)	40,901	645,081	0	645,081
	2,806,830	3,057,980	3,278,285	220,305	0	220,305
Total Net Budget	5,758,370	7,023,770	8,321,692	1,297,922	65,760	1,363,682

Changes between original and final budgets may be made to reflect:

- portfolio and departmental restructuring
- approved budget carry forwards from the previous financial year
- technical adjustments, including changes to the capital accounting regime
- virements approved under the Council's constitution
- additional external revenue funding not originally budgeted

and are detailed and approved:

- in the January committee cycle (as part of the Budget-Setting Report)
- in the June/July committee cycle (outturn reporting and carry forward requests)
- in September (as part of the Medium-Term Financial Strategy, MTFS)
- via technical adjustments/virements throughout the year

Communities Portfolio / Environment & Community Committee

Revenue Budget - 2020/21 Outturn

Service Grouping / Cost Centre	Original Budget 20/21 £	Final Budget 20/21 £	Outturn 20/21 £	Variation - Increase / (Decrease) £	Carry Forward Requests - see Appendix C £	Net Variance £
Bereavement Services						
City Cambridge Cemeteries	(115,790)	(94,880)	(177,168)	(82,288)	0	(82,288)
Cambridge Crematorium	(1,141,200)	(1,125,980)	(1,213,371)	(87,391)	0	(87,391)
Bereavement Services - Burials & Grounds	267,680	246,950	218,850	(28,100)	0	(28,100)
Bereavement Services Central Costs	818,020	817,970	786,030	(31,940)	0	(31,940)
Commemoration	(116,280)	(116,770)	(133,420)	(16,650)	0	(16,650)
Bereavement Services	14,260	0	0	0	0	0
Transfer to earmarked reserves	0	0	246,369	246,369	0	246,369
	(273,310)	(272,710)	(272,710)	0	0	0
Children and Youth						
Children & Young People's Service	528,710	523,650	530,164	6,514	0	6,514
	528,710	523,650	530,164	6,514	0	6,514
Community Centres						
Community Facilities (formerly St Lukes Community School)	74,270	88,220	83,025	(5,195)	0	(5,195)
Lawrence Way Community Facility	15,410	15,410	15,410	0	0	0
Buchan Street Community Facility	200,190	201,580	204,740	3,160	0	3,160
The Meadows Community Centre	423,030	438,900	461,671	22,771	0	22,771
Akeman Street Community House	34,450	34,310	42,750	8,440	0	8,440
Brown's Field Youth and Community Centre	88,590	76,180	103,503	27,323	0	27,323
Clay Farm Community Centre	(9,440)	(50,300)	176,412	226,712	0	226,712
Storey's Field Community Centre	0	370	2,217	1,847	0	1,847
	826,500	804,670	1,089,728	285,058	0	285,058
Community Development						
Community Development - Admin	533,040	539,360	513,471	(25,889)	0	(25,889)
Community Resilience	0	(175,640)	(204,003)	(28,363)	0	(28,363)
	533,040	363,720	309,468	(54,252)	0	(54,252)
Culture & Community						
Cultural Facilities Administration	287,080	304,990	300,007	(4,983)	0	(4,983)
Culture and Community	230,870	198,600	153,227	(45,373)	25,450	(19,923)
Cambridge Junction	339,430	404,160	394,930	(9,230)	0	(9,230)
Corn Exchange and Guildhalls	(267,290)	(276,900)	489,651	766,551	0	766,551
City Events	230,940	226,770	45,386	(181,384)	0	(181,384)
Folk Festival	(128,500)	(151,000)	43,614	194,614	0	194,614
Cambridge Live - Central	308,210	307,620	194,003	(113,617)	0	(113,617)
	1,000,740	1,014,240	1,620,818	606,578	25,450	632,028
Neighbourhood Community						
North Cambridge Community (ex Kings Hedges Nhd) Partnership	81,740	81,740	81,740	0	0	0
Neighbourhood Community Development	303,920	285,560	234,267	(51,293)	44,000	(7,293)
NW Cambridge Quadrant (S106)	0	100	0	(100)	0	(100)
Darwin Green post funded from Developers Contributions	0	50	0	(50)	0	(50)
Mill Road Depot CDO	0	5,670	5,674	4	0	4
	385,660	373,120	321,681	(51,439)	44,000	(7,439)
Sport & Recreation						
Sport & Recreation Administration	569,270	524,300	506,716	(17,584)	0	(17,584)
Leisure Contract Management Fees	585,250	572,920	792,048	219,128	0	219,128
Leisure Contract Client Costs	1,552,780	1,868,240	1,727,680	(140,560)	75,000	(65,560)
Active Lifestyles - Communities (ex Sports Development)	29,800	22,260	2,703	(19,557)	10,000	(9,557)
Sport - Ex Ref	37,170	41,920	27,495	(14,425)	0	(14,425)
Sport - Street Games	0	(1,490)	(3,643)	(2,153)	0	(2,153)
Active Lifestyles - Projects	8,310	8,180	2,219	(5,961)	0	(5,961)
	2,782,580	3,036,330	3,055,218	18,888	85,000	103,888
Voluntary Sector						
Community Development Voluntary Support	1,473,010	1,455,630	1,387,400	(68,230)	0	(68,230)
	1,473,010	1,455,630	1,387,400	(68,230)	0	(68,230)
Total Net Budget	7,256,930	7,298,650	8,041,767	743,117	154,450	897,567

Changes between original and final budgets may be made to reflect:

- portfolio and departmental restructuring
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Housing (GF) Portfolio / Housing Committee

Revenue Budget - 2020/21 Outturn

Service Grouping / Cost Centre	Original Budget 20/21 £	Final Budget 20/21 £	Outturn 20/21 £	Variation - Increase / (Decrease) £	Carry Forward Requests - see Appendix C £	Net Variance £
Contributions to/from reserves Contributions to/from HRA	396,670	396,670	374,138	(22,532)	0	(22,532)
	396,670	396,670	374,138	(22,532)	0	(22,532)
Environmental Health Housing Standards Energy Officer Housing Standards - Income Generation	563,800 157,320 0	508,740 143,010 0	479,150 118,526 0	(29,590) (24,484) 0	0 24,480 0	(29,590) (4) 0
	721,120	651,750	597,676	(54,074)	24,480	(29,594)
Home Improvement Agency Recharges - Strategic Housing Services (GF)	(19,430)	(19,430)	(19,430)	0	0	0
	(19,430)	(19,430)	(19,430)	0	0	0
Homelessness Homelessness Costs Grants to Housing Agencies 125 / 451 Newmarket Road - Revenue Costs CLG Supplementary Homelessness Grants Flexible Homelessness Support Grant COVID-19 Rough Sleepers Services	200,130 765,410 (21,470) 0 (213,090) 0	195,170 764,230 (21,500) 480 (40) (25,000)	296,268 723,983 (24,687) 0 419 1,233,342	101,098 (40,247) (3,187) (480) 459 1,258,342	0 0 0 0 0 0	101,098 (40,247) (3,187) (480) 459 1,258,342
	730,980	913,340	2,229,325	1,315,985	0	1,315,985
Housing Advice CCC Choice Based Lettings (Revenue) Housing Advice Service	23,880 1,153,300	20,110 979,050	27,225 938,469	7,115 (40,581)	0 0	7,115 (40,581)
	1,177,180	999,160	965,694	(33,466)	0	(33,466)
Housing Development Housing Development Agency	0	(1,260)	0	1,260	0	1,260
	0	(1,260)	0	1,260	0	1,260
Housing Improvement Grants Home Improvement Grants	34,720	34,760	43,848	9,088	0	9,088
	34,720	34,760	43,848	9,088	0	9,088
Housing Strategy Bermuda Road Garages Housing Strategy Growth - Community Services Sub-Regional Housing Strategy Co-ordinator	(6,400) 147,480 69,660 0	(6,400) 147,560 69,790 (180)	(6,637) 109,482 69,759 0	(237) (38,078) (31) 180	0 0 0 0	(237) (38,078) (31) 180
	210,740	210,770	172,604	(38,166)	0	(38,166)
Licensing Miscellaneous Licensing - Housing Portfolio	0	0	0	0	0	0
	0	0	0	0	0	0
Syrian Resettlement Syrian Resettlement	0	(168,520)	(168,523)	(3)	0	(3)
	0	(168,520)	(168,523)	(3)	0	(3)
Town Hall Lettings Town Hall Lettings	151,780	110,160	125,209	15,049	0	15,049
	151,780	110,160	125,209	15,049	0	15,049
Total Net Budget	3,403,760	3,127,400	4,320,541	1,193,141	24,480	1,217,621

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Transport and Community Safety Portfolio / Planning & Transport Committee

Revenue Budget - 2020/21 Outturn

Service Grouping / Cost Centre	Original Budget 20/21 £	Final Budget 20/21 £	Outturn 20/21 £	Variation - Increase / (Decrease) £	Carry Forward Requests - see Appendix C £	Net Variance £
CCTV						
CCTV	(99,530)	41,980	(78,085)	(120,065)	0	(120,065)
	(99,530)	41,980	(78,085)	(120,065)	0	(120,065)
Community Safety						
Community Safety	422,490	341,240	301,594	(39,646)	11,250	(28,396)
Street Aid	0	(330)	(327)	3	0	3
	422,490	340,910	301,267	(39,643)	11,250	(28,393)
Parking Services						
Grand Arcade Car Park	(1,763,270)	(1,848,650)	1,514,286	3,362,936	0	3,362,936
Park Street Car Park	(566,010)	(575,000)	506,927	1,081,927	0	1,081,927
Grafton Centre West Car Park	(527,420)	(444,150)	194,616	638,766	0	638,766
Grafton Centre East Car Park	(806,050)	(675,760)	570,306	1,246,066	0	1,246,066
Queen Anne Terrace Car Park	(588,760)	(412,030)	504,294	916,324	0	916,324
Adam & Eve Street Car Park	6,100	(58,280)	38,156	96,436	0	96,436
Castle Hill Car Park	31,950	(111,000)	69,882	180,882	0	180,882
Gwydir Street Car Park	75,660	(9,970)	10,937	20,907	0	20,907
Riverside Car Park	3,120	3,100	484	(2,616)	0	(2,616)
Other Car Parks	37,460	37,360	26,990	(10,370)	0	(10,370)
Parking Administration	0	0	(110,234)	(110,234)	0	(110,234)
Shopmobility-Grand Arcade	76,720	72,710	65,163	(7,547)	0	(7,547)
Shopmobility-Grafton	26,950	26,840	17,548	(9,292)	0	(9,292)
Electric Vehicle Charging - Car Parks	0	52,000	15,756	(36,244)	36,240	(4)
	(3,993,550)	(3,942,830)	3,425,111	7,367,941	36,240	7,404,181
S&OS Operations (excluding Markets and Street Trading)						
Highway Schemes General	104,710	104,660	101,618	(3,042)	0	(3,042)
Operations Salaries	3,510,250	237,060	193,467	(43,593)	0	(43,593)
	3,614,960	341,720	295,085	(46,635)	0	(46,635)
Transport Services						
Public Transport Subsidy	144,020	141,690	128,820	(12,870)	0	(12,870)
Taxicard Service	126,490	124,450	32,251	(92,199)	0	(92,199)
Transport Initiatives for Disabled	47,790	47,010	43,954	(3,056)	0	(3,056)
	318,300	313,150	205,025	(108,125)	0	(108,125)
Total Net Budget	262,670	(2,905,070)	4,148,403	7,053,473	47,490	7,100,963

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Planning Policy and Open Spaces Portfolio / Planning & Transport Committee

Revenue Budget - 2020/21 Outturn

Service Grouping / Cost Centre	Original Budget 20/21 £	Final Budget 20/21 £	Outturn 20/21 £	Variation - Increase / (Decrease) £	Carry Forward Requests - see Appendix C £	Net Variance £
Building Control						
Building Control Other	202,340	188,340	139,916	(48,424)	0	(48,424)
3C Building Control	0	(940)	0	940	0	940
	202,340	187,400	139,916	(47,484)	0	(47,484)
Head of Environmental Services						
Head of Environmental Services	0	0	(17,379)	(17,379)	0	(17,379)
	0	0	(17,379)	(17,379)	0	(17,379)
Planning						
City Development	634,640	634,640	634,640	0	0	0
Right to Bid/Assets of Community Value	10,430	10,250	0	(10,250)	0	(10,250)
Planning Policy	322,280	163,090	163,091	1	0	1
Shared Director of Planning and Economic Development	0	0	166	166	0	166
Urban Design & Conservation	201,300	195,630	195,630	0	0	0
Greater Cambridge Planning Service	304,440	498,040	1,250,657	752,617	0	752,617
Development Plan fund held by City	0	139,000	138,458	(542)	0	(542)
	1,473,090	1,640,650	2,382,642	741,992	0	741,992
S&OS Development (excluding Project Delivery)						
Refreshment Kiosks	(54,610)	(49,700)	(74,540)	(24,840)	0	(24,840)
Open Space Asset Management	802,230	826,600	895,466	68,866	0	68,866
Seasonal Bedding	(19,820)	0	0	0	0	0
Closed Churchyards	35,820	47,350	36,797	(10,553)	0	(10,553)
Lettings & Events on Open Spaces	(98,300)	(64,630)	(16,675)	47,955	0	47,955
Open Space Asset Maintenance	191,310	261,040	292,531	31,491	0	31,491
Grazing Management	(7,840)	890	(15,370)	(16,260)	0	(16,260)
Play Maintenance	167,340	186,360	201,069	14,709	0	14,709
Cherry Hinton Hall	(100,810)	(100,880)	(90,301)	10,579	0	10,579
Allotments	13,570	26,260	30,867	4,607	0	4,607
Histon Road Cemetery	0	0	(128)	(128)	0	(128)
Arboriculture	213,310	421,240	361,266	(59,974)	59,970	(4)
Local Nature Reserves	56,960	85,220	77,803	(7,417)	7,420	3
Flood Risk Management	155,110	262,900	213,062	(49,838)	0	(49,838)
Open Space Mgt Salaries	1,239,170	66,020	(57,629)	(123,649)	0	(123,649)
Chalk Stream Project	0	5,000	10,000	5,000	0	5,000
	2,593,440	1,973,670	1,864,218	(109,452)	67,390	(42,062)
S&OS Operations (excluding Markets and Street Trading)						
Grounds Maintenance & Street Cleaning	41,370	2,621,700	2,622,684	984	0	984
	41,370	2,621,700	2,622,684	984	0	984
S&OS Project Delivery						
Project Delivery (Salaried) now 1877	171,780	0	0	0	0	0
Project Delivery (Cost Recovered)and(salaried)	(109,910)	540,880	582,975	42,095	0	42,095
	61,870	540,880	582,975	42,095	0	42,095
Urban Growth Project Manager						
Urban Growth Project Management	91,620	91,780	91,265	(515)	0	(515)
	91,620	91,780	91,265	(515)	0	(515)
Total Net Budget	4,463,730	7,056,080	7,666,321	610,241	67,390	677,631

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Finance & Resources Portfolio / Strategy & Resources Committee

Revenue Budget - 2020/21 Outturn

Service Grouping / Cost Centre	Original Budget 20/21 £	Final Budget 20/21 £	Outturn 20/21 £	Variation - Increase / (Decrease) £	Carry Forward Requests - see Appendix C £	Net Variance £
Accountancy & Support Services Accountancy and Support Services	0	0	(173,022)	(173,022)	0	(173,022)
	0	0	(173,022)	(173,022)	0	(173,022)
Admin Buildings Depot Management - Indirect	0	2,070	2,066	(4)	0	(4)
Guildhall	361,560	403,620	520,674	117,054	0	117,054
Mandela House	923,070	973,620	903,691	(69,929)	0	(69,929)
Admin Building Allocation	(1,667,170)	(1,845,210)	(1,848,706)	(3,496)	0	(3,496)
Parsons Court	15,150	15,070	23,182	8,112	0	8,112
130 Cowley Road	185,650	273,530	233,104	(40,426)	0	(40,426)
Cowley Road Compound	181,740	179,370	208,840	29,470	0	29,470
	0	2,070	42,851	40,781	0	40,781
Corporate Business Corporate Business Support	0	0	(76,571)	(76,571)	0	(76,571)
Business Support - Centralised Overheads	0	0	(6,861)	(6,861)	0	(6,861)
	0	0	(83,432)	(83,432)	0	(83,432)
Customer Service Centre Customer Access Strategy - Customer Service Centre	0	0	(141,491)	(141,491)	60,000	(81,491)
Cashiers	0	0	3,291	3,291	0	3,291
	0	0	(138,200)	(138,200)	60,000	(78,200)
Facilities & Other Management Quality/Health & Safety Management - Indirect	0	0	5,366	5,366	0	5,366
Commercial Property Additional Maintenance	9,160	125,670	28,578	(97,092)	26,400	(70,692)
Facilities Management	0	0	(36,273)	(36,273)	0	(36,273)
Corporate Energy	0	37,500	17,962	(19,538)	0	(19,538)
	9,160	163,170	15,633	(147,537)	26,400	(121,137)
Finance General Finance General Recharges	0	0	50,370	50,370	0	50,370
Finance General	(856,230)	(1,215,830)	(1,069,190)	146,640	0	146,640
	(856,230)	(1,215,830)	(1,018,820)	197,010	0	197,010
Head of Finance - Holding/Suspense Accounts Shared Payroll Service	0	0	(27,953)	(27,953)	0	(27,953)
Pensions Costs Recharged	0	0	(70,906)	(70,906)	0	(70,906)
	0	0	(98,859)	(98,859)	0	(98,859)
Human Resources Employee Travel Plan	0	0	(5,258)	(5,258)	0	(5,258)
Salary Sacrifice Schemes	0	0	(5,849)	(5,849)	0	(5,849)
GMB	0	0	(4,651)	(4,651)	0	(4,651)
Unison	0	0	(116)	(116)	0	(116)
Human Resources - Business Support	0	0	7,853	7,853	0	7,853
Human Resources Operations (Staff-General)	0	0	1,830	1,830	0	1,830
Human Resources - Recruitment	0	0	(2,715)	(2,715)	0	(2,715)
Human Resources - Organisational Development	0	0	(35,642)	(35,642)	15,000	(20,642)
	0	0	(44,548)	(44,548)	15,000	(29,548)
Internal Audit Audit	0	0	(132,915)	(132,915)	0	(132,915)
	0	0	(132,915)	(132,915)	0	(132,915)
IT Contract Management IT Contract Costs	0	0	(299,732)	(299,732)	0	(299,732)
	0	0	(299,732)	(299,732)	0	(299,732)
Land Charges Land Charges and Searches	116,140	116,140	116,140	0	0	0
	116,140	116,140	116,140	0	0	0
Legal Services Legal	0	0	(28,783)	(28,783)	0	(28,783)
	0	0	(28,783)	(28,783)	0	(28,783)
Procurement Procurement	0	0	(10,029)	(10,029)	0	(10,029)
	0	0	(10,029)	(10,029)	0	(10,029)

Service Grouping / Cost Centre	Original Budget 20/21 £	Final Budget 20/21 £	Outturn 20/21 £	Variation - Increase / (Decrease) £	Carry Forward Requests - see Appendix C £	Net Variance £
Property Services						
Dales Brewery	(132,200)	(132,650)	(134,291)	(1,641)	0	(1,641)
The Lion Yard	(1,110,340)	(1,065,340)	(919,590)	145,750	0	145,750
Barnwell House Offices	(67,500)	(60,920)	(47,971)	12,949	0	12,949
Lion Yard - South End	(208,710)	(208,710)	(157,343)	51,367	0	51,367
Buchan Street Shops	(19,030)	(21,020)	(20,138)	882	0	882
Jedburgh Court (ex K H Depot)	(39,760)	(39,850)	(43,633)	(3,783)	0	(3,783)
Other Commercial Properties	(1,042,290)	(1,038,340)	(850,400)	187,940	0	187,940
Gwydir St Workshops/Offices	(80,040)	(80,470)	(97,295)	(16,825)	0	(16,825)
Robert Davies Court	(132,130)	(132,350)	(134,547)	(2,197)	0	(2,197)
Ronald Rolph Court	(175,330)	(191,190)	(197,693)	(6,503)	0	(6,503)
Barnwell Drive-excl Barnwell House	(220,330)	(237,470)	(238,071)	(601)	0	(601)
Cheddars Lane	(29,180)	(29,230)	(29,244)	(14)	0	(14)
Ditton Lane Shops	(58,760)	(58,770)	(63,874)	(5,104)	0	(5,104)
Cowley Road Enterprise Plots	(72,530)	(72,530)	(68,057)	4,473	0	4,473
Orwell House Offices-Internal	(105,290)	(84,710)	(66,783)	17,927	0	17,927
Orwell Furlong	(113,680)	(109,590)	(100,056)	9,534	0	9,534
Other Industrial Properties	(1,859,680)	(1,918,800)	(1,904,047)	14,753	0	14,753
St Anthony/Eligius Almshouse	690	680	380	(300)	0	(300)
Other Domestic Properties	(10,850)	(10,850)	(11,298)	(448)	0	(448)
Hooper Street Garages	(6,020)	(6,030)	(6,317)	(287)	0	(287)
Other - Land	(151,120)	(151,180)	(139,184)	11,996	0	11,996
Orchard Park Local Centre	(157,470)	(157,580)	(160,332)	(2,752)	0	(2,752)
Cambridge Road Retail Park, Haverhill	(458,860)	(459,300)	(467,860)	(8,560)	0	(8,560)
Henderson House, 4 Lancaster Way, Huntingdon	(325,000)	(325,000)	(326,713)	(1,713)	0	(1,713)
4 Cyrus Way, Cygnet Park, Peterborough	(148,500)	(148,500)	(149,337)	(837)	0	(837)
11, 13 & 17 York Way, Royston	(450,000)	(450,000)	(452,472)	(2,472)	0	(2,472)
The Global Centre, Swanns Road, Cambridge	(69,350)	(51,680)	(38,179)	13,501	0	13,501
	(7,243,260)	(7,241,380)	(6,824,345)	417,035	0	417,035
Property Services - Other						
Property Services	0	0	48,055	48,055	0	48,055
	0	0	48,055	48,055	0	48,055
Revenues and Benefits						
Rent Allowances & Rent Rebates	(307,980)	(307,110)	(151,447)	155,663	0	155,663
Local Taxation	876,340	918,180	1,032,221	114,041	0	114,041
Housing Benefits	1,406,700	1,369,900	1,298,025	(71,875)	0	(71,875)
Revenue Overheads	0	0	96,236	96,236	0	96,236
	1,975,060	1,980,970	2,275,035	294,065	0	294,065
S&OS Development (excluding Project Delivery)						
River Frontage Management	(9,260)	17,410	(6,474)	(23,884)	0	(23,884)
	(9,260)	17,410	(6,474)	(23,884)	0	(23,884)
Strategic Director 1						
Strategic Director#1	0	0	39,577	39,577	0	39,577
	0	0	39,577	39,577	0	39,577
Transformation Programme						
Programme Office	595,650	548,270	567,299	19,029	0	19,029
	595,650	548,270	567,299	19,029	0	19,029
Total Net Budget	(5,412,740)	(5,629,180)	(5,754,569)	(125,389)	101,400	(23,989)

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Strategy and External Partnerships Portfolio / Strategy & Resources Committee

Revenue Budget - 2020/21 Outturn

Service Grouping / Cost Centre	Original Budget 20/21 £	Final Budget 20/21 £	Outturn 20/21 £	Variation - Increase / (Decrease) £	Carry Forward Requests - see Appendix C £	Net Variance £
Central Costs						
Central Provisions to be Allocated	380,400	10,785,690	986,510	(9,799,180)	0	(9,799,180)
Support Services Trading Balances	(474,590)	(722,630)	(500,351)	222,279	0	222,279
Pensions - Early retirements and Past Deficit	2,122,980	2,122,980	2,289,688	166,708	0	166,708
	2,028,790	12,186,040	2,775,847	(9,410,193)	0	(9,410,193)
Chief Executives						
Corporate Management	0	0	105,726	105,726	0	105,726
	0	0	105,726	105,726	0	105,726
Corporate & Democratic Core						
Corporate & Democratic Core - Corporate Management	1,907,650	1,917,120	1,917,050	(70)	0	(70)
Corporate & Democratic Core - Democratic Representation &	275,950	275,950	275,960	10	0	10
	2,183,600	2,193,070	2,193,010	(60)	0	(60)
Corporate Strategy						
Corporate Marketing	0	0	(6,901)	(6,901)	0	(6,901)
Corporate Policy	364,910	362,230	336,548	(25,682)	0	(25,682)
	364,910	362,230	329,647	(32,583)	0	(32,583)
Democratic Services						
Civic Affairs and Twinning	0	0	(23,183)	(23,183)	0	(23,183)
Members Support	0	0	(3,590)	(3,590)	0	(3,590)
Electoral Registration	225,260	224,290	204,231	(20,059)	0	(20,059)
Elections	154,620	153,060	135,234	(17,826)	17,820	(6)
Committee Management	0	0	(30,686)	(30,686)	0	(30,686)
	379,880	377,350	282,006	(95,344)	17,820	(77,524)
Facilities & Other Management						
Emergency Planning	0	0	(17,565)	(17,565)	0	(17,565)
	0	0	(17,565)	(17,565)	0	(17,565)
Strategic Director 1						
Cambridge Northern Fringe East (CNFE)	0	220,940	125,489	(95,451)	95,450	(1)
	0	220,940	125,489	(95,451)	95,450	(1)
Strategic Director 2						
Strategic Director #2	0	0	(13,382)	(13,382)	0	(13,382)
	0	0	(13,382)	(13,382)	0	(13,382)
Total Net Budget	4,957,180	15,339,630	5,780,778	(9,558,852)	113,270	(9,445,582)

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- additional external revenue funding not originally budgeted

and are detailed and approved:

- in the January committee cycle (as part of the Budget-Setting Report)
- in the June/July committee cycle (outturn reporting and carry forward requests)
- in September (as part of the Medium-Term Financial Strategy, MTFS)
- via technical adjustments/virements throughout the year

Climate Change, Environment and City Centre Portfolio / Environment & Community Committee

Revenue Budget 2020/21 – Major Variances from Final Revenue Budgets

Service Grouping	Reason for Variance	Amount	£	Contact
Environmental Health	Environmental Health Salaries - Underspend due to 3 ongoing vacancies. Awaiting implementation of out of hours service review	(77,000)		Yvonne O'Donnell
Environmental Health	Tascomi - Env Health Software - Delay in implementing Digital Management System for EH. Carry forward has been requested	(65,760)		Yvonne O'Donnell
Garage Services	Fleet Management - Operational - Overspend on overtime and agency cover of £90k was due to extra work on the additional vehicles in the Amey contract which came into effect April 2020. Replacement workshop doors to allow access for larger vehicles resulted in an overspend of £27K. The remainder of the variance is spread over all other codes.	168,126		David Cox
Garage Services	Garage- External Work - Taxi testing underachieved due to testing date extensions. Income from the Shared Waste Service was underachieved and work to address budget shortfall will be undertaken in 21-22.	144,936		David Cox
Market Square Project	Market Square Project – This overspend is due to additional provision for consultancy costs.	21,453		Joel Carre
Markets and Street Trading	Markets - The variance is due to £639k underachievement of Market Income due to the Covid-19 pandemic & general underspends in the cost centre.	590,662		Tim Jones
S&OS Development (excluding Project Delivery)	Bill Posting & Distribution - High proportion (80k) of overspend relates to the Service not having a client base during pandemic lockdown.	92,446		Anthony French
S&OS Development (excluding Project Delivery)	Public Toilets - Overspend on maintenance owing to final billing cycle of old contract. Loss of income (25K) from pay per entry units owing to the lock down situation and less footfall in city centre.	98,774		Anthony French
Tourism	Tourism - Over-spend, due to unbudgeted for pension liability costs associated with Visit Cambridge and Beyond (VCB) CEO 'pension strain' payment following their redundancy as a result of VCB liquidation in July 2020	115,533		Joel Carre
Waste	For the waste service as a whole more spend has been incurred as additional rounds have been put in place to allow a reduced number of staff on each collection round to adhere to social distancing. Trade waste income has been hit due to the reduced demand for collections	220,305		Trevor Nicoll
Other	Miscellaneous	(11,553)		-
		1,297,922		

Communities Portfolio / Environment & Community Committee

Revenue Budget 2020/21 – Major Variances from Final Revenue Budgets

Service Grouping	Reason for Variance	Amount	£	Contact
Bereavement Services	City Cambridge Cemeteries - Covid 19 had a significant impact on the services over all budgets. Burial and exclusive right of internment income increased overall due to the increased charges as burial numbers remained on par with 19/20. Operational/maintenance spend was low due to the pandemic and its impact on the goods and services we use resulted in a higher than expected end of year financial outcome.	(82,288)		Glyn Theobald
Bereavement Services	Cambridge Crematorium - Covid 19 had a significant impact on the services over all budgets. Cremation figures were higher than anticipated, memorialisation was impacted as the general office was closed and cyclical renewals were held back, memorial suppliers were closed so no orders could be fulfilled. Operational/maintenance spend was low due to the pandemic and only light and essential maintenance was carried out.	(87,391)		Glyn Theobald
Bereavement Services	Bereavement Services - Burials & Grounds - Covid 19 had a significant impact on the services over all budgets. Operational/maintenance spend was low due to the pandemic and its impact on the goods and services we use. This resulted in a higher than expected end of year financial outcome.	(28,100)		Glyn Theobald
Bereavement Services	Bereavement Services Central Costs - Covid 19 had a significant impact on the services over all budgets. Agency staff were used to assist in the operation for Q1 initial lockdown, as we are operating -1.5 FTE across the team. The staff underspend was consistent with the savings projected within the service review. Operational/maintenance spend was low due to the pandemic and its impact on the goods and services we use this resulted in a higher than expected end of year financial outcome.	(31,940)		Glyn Theobald
Bereavement Services	Transfer to Earmarked Reserves – This is the net surplus over budget that has been achieved by the whole of the bereavement service and has been transferred to the earmarked reserve in order to fund improvements to the service	246,369		Glyn Theobald
Community Centres	The Meadows Community Centre - Although expenditure has been kept to a minimum resulting in an underspend of expenditure this has been cancelled out by a major loss of income due to the centre being shut for approximately 8 months and then only partially open due to C19 restrictions. The government grant for furlough costs now shows against this cost centre which in turn reduces the previously anticipated year end variance.	22,771		Jackie Hanson
Community Centres	Brown's Field Youth and Community Centre - There has been a major loss of income caused by having to shut during the initial lockdown due to Covid19 and then only partially open due to restrictions. We have had a government grant for furlough costs which in turn has reduced the previously anticipated year end variance.	27,323		Paula Bishop
Community Centres	Clay Farm Community Centre - The cost centre includes provision of £200k income for commercial rent for the non-community parts of the building, which is not managed by community services. Approximately £40k has been received resulting in a shortfall of £160k. This shortfall will be reviewed as part of the forthcoming budget cycle. Income from hire charges not reached due to Covid restrictions and closure of centre in line with government guidance. Overspend on essential maintenance cost codes as highlighted during the year.	226,712		Sally Roden

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Service Grouping	Reason for Variance	Amount	£	Contact
Community Development	Community Development - Admin - There has been a planned underspend within this cost centre to offset the expected overspend within other areas of the Service due to the Covid 19 pandemic	(25,889)		Cathy Heath
Community Development	Community Resilience - This cost centre contains funding from Central Government for Clinically Extremely Vulnerable residents - this is offset by various expenditure across the service (specific and staff hours).	(28,363)		Cathy Heath
Culture & Community	Culture and Community - Some project have been unable to take place due to the C19 pandemic: Activate: £12,450, Celebration of Women: £10k and Romany Heritage: £3k. A carry forward has been requested to progress these projects in 21-22.	(45,373)		Jane Wilson
Culture & Community	Corn Exchange and Guildhalls - The venues have not been able to operate for the whole of this year. The estimated out-turn variance does not take into account the Income Compensation Scheme payments which has been kept in central budgets	766,551		Jane Wilson
Culture & Community	City Events - As previously reported, it was not possible to run the major events under COVID, which resulted in a significant reduction in expenditure	(181,384)		Jane Wilson
Culture & Community	Folk Festival - The 2020 Festival was not able to take place due to COVID. The Council secured a grant from the Culture Recovery Fund and received support from the Income Compensation Scheme although the latter is held centrally and does not show in this cost centre	194,614		Jane Wilson
Culture & Community	Cambridge Live - Central - Central services (box office, marketing fundraising) ran on a reduced basis throughout the year, resulting in less expenditure, particularly on staffing.	(113,617)		Jane Wilson
Neighbourhood Community	Neighbourhood Community Development - Food Hub project Revenue budget of £44k not spent due to Covid 19 and review of project needs as a result. Request to carry forward this £44k budget to 21-22 has been submitted as this is still a priority project for the council	(51,293)		Sally Roden
Sport & Recreation	Leisure Contract Management Fees - There is a contract fee surplus because of how the contract fee is increased by inflation and compounded interest accumulates within the budget. CPI Inflation was 0.5% in October this year and a 2.25% budget increase was applied to the contract sum budget at the start of the year, which generates a gap between the actual and budget sum. The contract saving was offset by a one-off payment of £269k to provide Covid support to GLL during the enforced closure of facilities.	219,128		Ian Ross
Sport & Recreation	Leisure Contract Client Costs – This variance is due to a underspends over a number of cost codes including a £75k saving on revenue contribution to a capital project where the project was delayed until 2021/22. This has been requested as a carry forward.	(140,560)		Ian Ross
Voluntary Sector	Community Development Voluntary Support - Due to Covid19 some of the voluntary groups have been unable to use the approved awards for the purpose intended or for any revised projects. There has also been a £15k refund against Discretionary Rate Relief due to CCC being able to give 100% Expanded Retail Relief to some groups	(68,230)		Jackie Hanson
Other	Miscellaneous	(75,923)		-
		743,117		

Housing (GF) Portfolio / Housing Committee

Revenue Budget 2020/21 – Major Variances from Final Revenue Budgets

Service Grouping	Reason for Variance	Amount	£	Contact
Contributions to/from reserves	Contributions to/from HRA - The recharge from the HRA to the General Fund for shared amenities was lower than anticipated based upon actual spending for 2020/21. Some estate-based work was not undertaken as a result of the coronavirus pandemic.	(22,532)		Julia Hovells
Environmental Health	Housing Standards – Budget was approved in the February 2020 BSR and amended in the July Interim MTFs for Selective Licensing of private rented accommodation. Only £10k of the net budget of £50k was spent. Since then the whole scheme has been determined via a feasibility study not to be needed to be introduced within the City.	(29,590)		Claire Adelizzi
Environmental Health	Energy Officer - Underspend this year due to Covid impacts limiting engagement activity and ability to install measures into properties. Budget is greater than it should be due to legacy of sharing prosperity work. A carry forward has been requested for the full underspend amount to undertake consultancy work to produce a study to understand the scale of investment, activity and resources required to bring the private housing stock in Cambridge up to net zero standards	(24,484)		Justin Smith
Homelessness	Homelessness Costs - The great majority of the variance is due to receiving less income from housing benefit than anticipated when the budget was set. The amount of benefit collected will always be less than expenditure on hotel accommodation as the maximum amount of HB awarded is generally only one-third to one-quarter of the actual cost of a room. In addition we occasionally house as an emergency someone who later turns out to be ineligible to claim benefit or who disappears from accommodation before a claim is made.	101,098		James McWilliams
Homelessness	Grants to Housing Agencies - Generally we retain some money in the grant budget to cover making additional grants to any worthy projects that emerge in the year or to cover unanticipated additional costs in successful projects already being funded. In this year there was no such claim on the unallocated amount, this amounting to three-quarters of the total under-spend in this budget area.	(40,247)		James McWilliams
Homelessness	COVID-19 Rough Sleepers Services - This cost centre was set up exclusively to capture the unanticipated costs of housing rough sleepers as a result of the coronavirus pandemic. At times, up to 130 individuals have been accommodated in a wide variety of temporary accommodation, including B&B's, hotels, and university housing. A number of people have now been moved on to more permanent accommodation, but there is a continued need to house in the region of 15 to 20 rough sleepers until accommodation can be identified. Longer-term accommodation has been successfully identified for approximately 150 people. The authority has been successful in securing some MHCLG grant (£988,200) towards these costs.	1,258,342		Julia Hovells
Housing Advice	Housing Advice Service - This under-spend is largely accounted for by three items. Of these, expenditure on conferences is nil due to Covid restrictions and fees paid to consultants were lower than anticipated. The biggest under-spend is in respect of employee costs, where more staff were able to be funded through the Flexible Homeless Support Grant than originally	(40,581)		James McWilliams

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Service Grouping	Reason for Variance	Amount	£	Contact
	anticipated.			
Housing Strategy	Housing Strategy – The variance relates mainly to vacant posts - 7 hours per week Housing Strategy Manager post, plus a part-time Housing Development Officer post	(38,078)		Helen Reed
Other	Miscellaneous	29,213		-
		1,193,141		

Planning Policy and Open Spaces Portfolio / Planning & Transport Committee

Revenue Budget 2020/21 – Major Variances from Final Revenue Budgets

Service Grouping	Reason for Variance	Amount	£	Contact
Building Control	Building Control Other - The planned service review was delayed in implementation until the new financial year 1 April 2021, therefore most of the underspend was due to vacant positions. In addition the team have commanded consultancy income, this has assisted to reduce the non fee earning contribution from each partner council and helped to bridge the income gap from Covid-19.	(48,424)		Heather Jones
Planning	Greater Cambridge Planning Service - The overspend is predominantly due to the impacts of the COVID19 pandemic on the service. The main part of this is a large reduction in income for the service in the first half of the year. Applications and land charges activity reduced significantly during the first quarter and didn't recover to around normal levels until the end of the Summer. In addition, there have been increased operating (mainly temporary staffing) costs from delivering services in a different way (such as through remote planning committees, carrying out land charges searches for agents not able to attend the office etc.) whilst maintaining the service's commitment to the Local Plan timetable and the development management ICT and process integration.	752,617		Stephen Kelly
S&OS Development (excluding Project Delivery)	Refreshments Kiosks - Surplus in rental income owing to re-marketing of some of assets earlier in the financial year	(24,840)		Alistair Wilson
S&OS Development (excluding Project Delivery)	Open Space Asset Management - The COVID-19 pandemic has had a significant and varied financial impact on streets and open spaces services. Specifically the loss of income due to the closure of income generating facilities and the impact of modifications and changes in relation to COVID risk management. Key sources of loss of external income included advertising on roundabouts and car parking charges which ceased or were closed during the lockdown period. Additional costs include signage, temporary toilets, and fencing relating to COVID regulation changes	68,866		Alistair Wilson
S&OS Development (excluding Project Delivery)	Lettings & Events on Open Spaces - Very few events took place in 2020 owing to the pandemic (lockdown) resulting in a majority of the budgeted income not being realised.	47,955		Anthony French
S&OS Development (excluding Project Delivery)	Open Space Asset Maintenance - Overspend due to unexpected fuel costs and large costs attached to Covid 19 operations	31,491		John Parrott
S&OS Development (excluding Project Delivery)	Arboriculture – the underspend was mainly on tree works and this was because COVID affected the contractors ability to deliver works within 20-21 financial year plus the Nature Smart Cities 2 Seas workload in administering the planting of ~800 trees (x3 usual rate) required additional officer and contractor capacity. A carry forward of budget to 21-22 has been included for the £60k. This amount will not cover all committed works and an overspend in 21-22 is likely unless COVID continues to cause delays to delivery and pushes the catch-up into the following financial year or new staff recruitment increase the current capacity for turning over works	(59,974)		Matthew Magrath

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Service Grouping	Reason for Variance	Amount	£	Contact
S&OS Development (excluding Project Delivery)	Flood Risk Management - Overachievement of income (£30k) from Hobson's Conduit Trust and SCDC Recharges.	(49,838)		Rachel Veysey
S&OS Development (excluding Project Delivery)	Open Space Mgt Salaries - There is a £10,278 income payment from the 2 Seas project in relation to 15% admin of the total salaries. A further contribution to salary costs of £68517 was paid from the 2 Seas cost centre for salary cost. Underspends due to vacancies (Cycling and Walking) £30,000.	(123,649)		Alistair Wilson
S&OS Project Delivery	Project Delivery (Cost Recovered) and(salaried) - Staffing recharges to capital project cost centres have now been actioned, where practicable, for 2020/ 21 which has reduced the under-recovery of income to this cost centre. However, the service is still needing to undertake work where costs are not (in some cases yet) able to be recovered.	42,095		Alistair Wilson
Other	Miscellaneous	(26,058)		-
		610,241		

Transport and Community Safety Portfolio / Planning & Transport Committee

Revenue Budget 2020/21 – Major Variances from Final Revenue Budgets

Service Grouping	Reason for Variance	Amount	£	Contact
CCTV	CCTV - This relates to an overachievement of income and salary savings, as a result of vacancies being held, pending service review outcome	(120,065)		Joel Carre
Community Safety	Community Safety - Safer City Fund was underspent due to Covid restrictions and the suspension of Operation Carmel where normally Environmental Visual Audits would have required project input. Consultancy fees were underspent as some court cases were postponed until 2021 and therefore legal fees not incurred. A carry forward has been requested for the recruitment of the Youth Liaison Officer which did not take place due to the Covid restrictions.	(39,646)		Lynda Kilkelly
Parking Services	Grand Arcade Car Park - Parking services has seen a year end negative in excess of £7.4m across the whole parking portfolio. This is as a result of the national lockdowns through the 20/21 F/Y. The service has supported the national response and immunisation programmes providing free parking and reduced rate parking to qualifying customers.	3,362,936		Sean Cleary
Parking Services	Park Street Car Park - The Park Street budget has a 9 month budget set against 12 month operation due to the expected closure of the car park which, has also affected the variance. Parking services has seen a year end negative in excess of £7.4m across the whole parking portfolio. This is as a result of the national lockdowns through the 20/21 F/Y. The service has supported the national response and immunisation programmes providing free parking and reduced rate parking to qualifying customers.	1,081,927		Sean Cleary
Parking Services	Grafton Centre West Car Park - Parking services has seen a year end negative in excess of £7.4m across the whole parking portfolio. This is as a result of the national lockdowns through the 20/21 F/Y. The service has supported the national response and immunisation programmes providing free parking and reduced rate parking to qualifying customers.	638,766		Sean Cleary
Parking Services	Grafton Centre East Car Park - Parking services has seen a year end negative in excess of £7.4m across the whole parking portfolio. This is as a result of the national lockdowns through the 20/21 F/Y. The service has supported the national response and immunisation programmes providing free parking and reduced rate parking to qualifying customers.	1,246,066		Sean Cleary
Parking Services	Queen Anne Terrace Car Park - Parking services has seen a year end negative in excess of £7.4m across the whole parking portfolio. This is as a result of the national lockdowns through the 20/21 F/Y. The service has supported the national response and immunisation programmes providing free parking and reduced rate parking to qualifying customers.	916,324		Sean Cleary
Parking Services	Adam & Eve Street Car Park - Parking services has seen a year end negative in excess of £7.4m across the whole parking portfolio. This is as a result of the national lockdowns through the 20/21 F/Y. The service has supported the national response and immunisation programmes providing free parking and reduced rate parking to qualifying customers.	96,436		Sean Cleary
Parking Services	Castle Hill Car Park - Parking services has seen a year end negative in excess of £7.4m across the whole parking portfolio. This is as a result of the national lockdowns through the 20/21 F/Y. The service has supported the national response and	180,882		Sean Cleary

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Service Grouping	Reason for Variance	Amount	£	Contact
	immunisation programmes providing free parking and reduced rate parking to qualifying customers.			
Parking Services	Gwydir Street Car Park - Parking services has seen a year end negative in excess of £7.4m across the whole parking portfolio. This is as a result of the national lockdowns through the 20/21 F/Y. The service has supported the national response and immunisation programmes providing free parking and reduced rate parking to qualifying customers.	20,907		Sean Cleary
Parking Services	Parking Administration - Underspend on cash collection due to reduction in cash payments and collection requirements. Parking services has seen a year end negative in excess of £7.4m across the whole parking portfolio. This is as a result of the national lockdowns through the 20/21 F/Y. The service has supported the national response and immunisation programmes providing free parking and reduced rate parking to qualifying customers.	(110,234)		Sean Cleary
Parking Services	Electric Vehicle Charging - Car Parks - EV consultancy budget is requested to be carried forward as part of overall EV project and tender that was launched May 2021	(36,244)		Sean Cleary
S&OS Operations (excluding Markets and Street Trading)	Operations Salaries - Variance is due to vacant posts. Posts are being recruited to in 2021/22.	(43,593)		Don Blair
Transport Services	Taxicard Service - This cost centre has been underspent for a number of years with membership numbers reducing year on year. A review of the scheme is underway with the aim being to increase usage with a more flexible scheme. Proposals will be presented to Committee in June. Covid-19 has also had an impact on taxi travel which has impacted on this budget.	(92,199)		Sharon Line
Other	Miscellaneous	(48,790)		-
		7,053,473		

Finance & Resources Portfolio / Strategy & Resources Committee

Revenue Budget 2020/21 – Major Variances from Final Revenue Budgets

Service Grouping	Reason for Variance	Amount	£	Contact
Accountancy & Support Services	Accountancy and Support Services - The underspend is due to vacant posts that have been held open pending a service review, net of agency staff costs to ensure that essential service has been maintained.	(173,022)		Caroline Ryba
Admin Buildings	Guildhall - There were lower than expected commercial rent receipts though this was partially offset by savings in other operational areas.	117,054		Will Barfield
Admin Buildings	Mandela House - The underspend is mainly a result of a large under spend in gas and electricity costs.	(69,929)		Will Barfield
Admin Buildings	130 Cowley Road - The underspend is due to reduced electricity and cleaning costs.	(40,426)		Will Barfield
Admin Buildings	Cowley Road Compound - There were higher than expected maintenance and security costs during the year that account for the overspend.	29,470		Will Barfield
Corporate Business	Corporate Business Support - Areas of underspend include premises, transport, maintenance of equipment, printing, conference expenses and postage and courier. These budgets have been impacted by Covid-19 and different ways of working, leading to lower levels of requirement this year. The employee under spend includes a vacant post, which is being reviewed as part of the Business Support review.	(76,571)		Sharon Line
Customer Service Centre	Customer Access Strategy - Customer Service Centre - The underspend is attributed to staff vacancies in the service. Temporary staff were recruited to create capacity to facilitate activities associated with the service review to be carried out, the contracted period temporary staff were recruited from still left an underspend in the budget. ICT equipment, training and project activities are ongoing so a carry forward request of £60,000 is included to enable these to be completed in 21-22.	(141,491)		Clarissa Norman
Facilities & Other Management	Commercial Property Additional Maintenance - The variance is primarily due to a delay in the commencement of the 69-71 Lensfield Road planned works project due to COVID-19 and staff changes. A carry forward of budget of £26,400 is requested/required in order to finance the completion of the cost of the works (commitment is in place). The remaining underspend is due to works for the 69-71 Lensfield Road project being lower than originally budgeted and the remaining Gwydir Street works being included within the budget for commercial property Capital works.	(97,092)		Will Barfield
Facilities & Other Management	Facilities Management - Minor variances over various codes	(36,273)		Will Barfield
Finance General	Finance General Recharges - The overspend is partly due to additional audit fees for the 19-20 financial year plus greater than expected bank charges	50,370		Karen Whyatt
Finance General	Finance General - £463k increase in bad debt provision - is largely Covid related and not budgeted for due to uncertainty. Favourable variance of £222k on GF share of investment income due to an overly pessimistic budget, coupled with a reduction in the risk-free interest rate to be applied in calculating the HRA share. Favourable variance of £99k on interest from CIP entities due to unwinding of discount on Mill Rd land not being budgeted for (£199k), quicker than expected drawdown on Cromwell Rd (£54k), less slower than expected drawdown	146,640		Jody Etherington

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Service Grouping	Reason for Variance	Amount	£	Contact
	on Mill Rd (-£153k). Note that amounts received in excess of average treasury rate are transferred to an earmarked reserve. Adverse variance of £33k on miscellaneous expenditure. These accounts are mostly used for miscellaneous transactions relating to Council tax, including discretionary boat discounts at the Council's cost (£70k debit) and a credit of £32k relating to the clearance of miscellaneous 2019/20 transactions. Favourable variance of £30k on CCHC loan interest. Adverse variance of £17k on final MRP figure - budget was estimated at a lower level. £11k received as final payment in respect of historic Icelandic investment losses (not budgeted for).			
Head of Finance - Holding/Suspense Accounts	Shared Payroll Service – Additional income of £50k plus reduced IT costs and salary costs partly offset by increased agency costs	(27,953)		Mike Scott
Head of Finance - Holding/Suspense Accounts	Pensions Costs Recharged - Monthly charge to County for past early retirements less than expected. This will be reviewed in 21-22	(70,906)		Karen Whyatt
Human Resources	Human Resources - Organisational Development - The underspends are across a range of small budget areas and include an amount of £15k which has been requested for carry forward to support the management development programme in 2021/22.	(35,642)		Deborah Simpson
Internal Audit	Audit - The underspend is mostly attributable to staff vacancies and reflects reduction in demand for audit work at the beginning of the pandemic. Substantive employees have been recruited into the vacant posts, and they are joining in the first quarter of 2021/22. Vacancies were not backfilled with Agency Workers in the last quarter, to avoid inefficient short-term operational costs from onboarding team members in quick succession. Internal Audit costs are expected to normalise for the 2021/22 financial year as we reintroduce audit and assurance work with a full team.	(132,915)		Jonathan Tully
IT Contract Management	IT Contract Costs - Underspends have occurred due to changes in priorities due to Covid. Usage costs in many areas have decreased and continue to decrease as a result of changes to working models. Also, a reduction in lease equipment following a review and licence consolidation has led to efficiencies.	(299,732)		Elissa Rospigliosi
Legal Services	Legal – The variance is partly due to an underspend in relation to staffing budget. In addition other expenses have been tightly controlled. Performance in relation to income has been down on the year but this has been balanced with the underspend on staffing costs. In relation to consumption for the year the City's % has shown a fall for the year.	(28,783)		Tom Lewis
Property Services	The Lion Yard - The variance is primarily in respect of a prior year ground rent balancing charge adjustment. N.B. We receive a percentage of the net income for the Lion Yard Centre, but the property is managed by a third party.	145,750		Philip Doggett
Property Services	Lion Yard - South End - The variance is due to a change in policy with regard to accounting for quarterly rental income.	51,367		Philip Doggett
Property Services	Other Commercial Properties - The net income shortfall is primarily due to the impact of COVID-19 / general economic downturn on commercial property rental income e.g. a reduction in income from ground rents for which we receive a percentage of income, but the properties are managed by others.	187,940		Philip Doggett
Property Services - Other	Property Services - The variance is primarily due to a one-off increase in asset valuation fees. The latest 3 year contract with the Council's external Valuer ended with the 2020 valuations. We have an approved contract deviation for a further year to undertake the 2021 valuations and will go out to tender in the Autumn for the 2022 valuations onwards. Asset valuations have been difficult this year due to greater market uncertainty	48,055		Dave Prinsep

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Service Grouping	Reason for Variance	Amount	£	Contact
	caused by Covid and the wider effects on the economy impacting rents and capital values. In addition, the valuations are further investigated by External Audit with greater scrutiny to satisfy sign off for the Statement of Accounts. This further scrutiny requires the external Valuer to respond to significant queries to support the values.			
Revenues and Benefits	Rent Allowances & Rent Rebates - The variance is primarily due to a reduction in the recovery of benefit overpayments (from claimants no longer claiming benefits) due to COVID-19 - £103k and net subsidy differences of £53k within overall expenditure of £30.5 million.	155,663		Naomi Armstrong
Revenues and Benefits	Local Taxation - The variance is primarily due to a reduction in fees collected income (court costs income) due to COVID-19 - £97k and one-off staffing restructuring costs of £105k (N.B. costs incurred in order to deliver future year ongoing savings). Costs partly offset by (£59k) business rates pooling fees and (£38k) staffing savings primarily resulting from a post that was held vacant during the year that has now been obsoleted via the restructure for the service.	114,041		Kevin Jay
Revenues and Benefits	Housing Benefits - The variance is primarily due to staffing savings resulting from posts held vacant during the financial year that have now been obsoleted via the restructure for the service (£69k), a one off additional admin subsidy grant for the 2020/21 financial year that was received in March 2021 (£35k) and one-off staffing restructuring costs of £57k (NB costs incurred in order to deliver future year ongoing savings).	(71,875)		Naomi Armstrong
Revenues and Benefits	Revenue Overheads - The variance is primarily due to one-off staffing restructuring costs (N.B. costs incurred in order to deliver future year ongoing savings).	96,236		Naomi Armstrong
S&OS Development (excluding Project Delivery)	River Frontage Management - Small overachievement on licencing owing to increased occupations. Underspend on maintenance during Covid period with specialist contractors not available - funds not therefore committed.	(23,884)		Anthony French
Strategic Director 1	Strategic Director 1 - Additional spend for security following XR action earlier this year and for an assessment for GH and Mandela £29k	39,577		Fiona Bryant
Other	Miscellaneous	18,942		-
		(125,389)		

Strategy and External Partnerships Portfolio / Strategy & Resources Committee

Revenue Budget 2020/21 – Major Variances from Final Revenue Budgets

Service Grouping	Reason for Variance	Amount	£	Contact
Central Costs	Central Provisions to be Allocated - The interim MTFS forecasted an initial shortfall of £9.8m in additional spend and underachieved income in 20-21 due to Covid. This budgeted additional cost was held centrally in order to maintain visibility of individual service overspends. The underspend here is offset by Covid-related overspends on other individual cost centres.	(9,799,180)		Karen Whyatt
Central Costs	Support Services Trading Balances - The cost centre variance is prior to the transfer of individual support service year-end balances, which are reported elsewhere. It also partly relates to support service costs which are not fully allocated to services at the budget stage.	222,279		Richard Wesbroom
Central Costs	Pensions - Early retirements and Past Deficit - £36k relates to the correction of an historic error in the GF/HRA split, and the remainder is rephasing due to the impact of discounting.	166,708		Karen Whyatt
Chief Executives	Corporate Management - The overspend is an unavoidable revenue pressure and it is in relation to costs incurred in the course of recruitment and employment of the interim post of chief executive this financial year.	105,726		Robert Pollock
Corporate Strategy	Corporate Policy - The underspend results from a number of smaller underspends across the cost centre. Some of the underspend relates to salary costs for the Strategy and Partnerships Manager as a result of reduced working hours (£5k), and there has also been an underspend on staff-related budgets (£6k) due to Covid-19 restrictions on travel and face-to-face events (e.g. conferences, training and public transport). There were also underspends on budgets for events (£5k) and publicity (£6k) where we were not able to organise many face-to-face events or carry out advertising or publicity activities due to Covid-19 restrictions. Based on high demand for interpreting and translation services during the first lockdown when the Council was seeking to share Covid messages with particular community groups, in previous forecasts allowance was made for an overspend on the interpreting and translation budget over the course of the year. However, spend on this demand-led budget during the second half of the year was much lower than in the first half of the year.	(25,682)		David Kidston
Democratic Services	Civic Affairs and Twinning - Underspend relates to expenses for official public Events, and public transport for mayoral travel - budgets not utilised due to COVID restrictions for most of the year.	(23,183)		Gary Clift
Democratic Services	Electoral Registration - The variance on this cost centre is due to the reduced payments made to our registration canvassers for 20/21. Due to the pandemic and subsequent lockdown, our canvassers were unable to complete their door-to-door visits in November and therefore the money they would have earned was unused. Some savings were made due to the move to online canvassing; however, it is too early to say if this was a result of the pandemic or an ongoing change in householder's habits.	(20,059)		Vicky Breeding
Democratic Services	Committee Management - The underspend relates to employee budget underspend due to one member of staff retiring earlier in the year. There is also underspend on printing, hall hire, audio equipment hire for committee meetings and also training, all expenses not incurred this year due to COVID restrictions in	(30,686)		Gary Clift

Appendix B

Service Grouping	Reason for Variance	Amount	£	Contact
	place.			
Strategic Director 1	Cambridge Northern Fringe East (CNFE) - The pandemic has resulted in delays in the project. A carry forward is requested to enable this to continue in 21-22	(95,451)		Fiona Bryant
Other	Miscellaneous	(59,324)		-
		(9,558,852)		

Reference	Description	Carry Forward Budget £	Contact
Climate Change, Environment and City Centre/Environment and Community			
1	Tascomi - The Tascomi project was due to be completed and paid for by March 21 but due to supplier and ICT issues the project has been delayed and therefore a carry forward is required.	65,760	Yvonne O'Donnell
Total Climate Change, Environment and City Centre		65,760	
Communities/Environment and Community			
2	Culture and Community - Romany Heritage Project - delayed by the onset of the Covid pandemic. Although some activities were progressed on-line this was not. As we have more information on the potential for face to face delivery, and more understanding of how to work with different groups in a blended way, the intention is to restart the work in 2021-22.	3,000	Jane Wilson
3	Culture and Community - Celebrating Women 2020 - delayed by the onset of the Covid pandemic. Although some activities were progressed on-line this was not. As we have more information on the potential for face to face delivery, and more understanding of how to work with different groups in a blended way, the intention is to restart the work in 2021-22.	10,000	Jane Wilson
4	Culture and Community - Activate - delayed by the onset of the Covid pandemic. Although some activities were progressed on-line this was not. As we have more information on the potential for face to face delivery, and more understanding of how to work with different groups in a blended way, the intention is to restart the work in 2021-22.	12,450	Jane Wilson
5	Neighbourhood Community Development - The Food Hub Project is a priority task for the service and councillors. As a result of the COVID emergency, redeployment and increased workload of council officers and the need for Cambridge Sustainable Food to deliver emergency food to communities, work on finding a more permanent site for the food hub has not been progressed as we had anticipated this year. However the pandemic has informed revised future requirements which are being discussed and the search for a permanent site has begun. This budget will be used to underpin revenue costs for the project once a base has been found	44,000	Sally Roden
6	Leisure Contract Client Costs - Request carry forward of £75k earmarked for Refit 3 carbon reduction capital projects	75,000	Ian Ross
7	Community Service (Sport & Recreation) - The money allocated to this subjective account was specifically to be able to provide a free exercise referral (ER) service for up to 200 residents in the greatest need. This was the last year of annual grant money (£10k) provided by the Anti-Poverty Fund, to specifically fund a free ER service. Since the forced closure of leisure facilities (as a result of COVID 19), the service has been unable to re-open fully for new referrals since March 2020 and therefore this final year of money remains unspent. We fully expect that upon the easing of this third lockdown and the safe re-opening of leisure facilities, that we will be able to open ER services again for the first time to new referrals since Autumn; only one referral was able to take up a free place on the ER service upon its brief re-opening in the Autumn. As a result of the pandemic, we expect to see a steady upsurge in the demand for ER in 2021-22; particularly with a potential widening of health and economic inequalities in Cambridge, caused by COVID.	10,000	Carrie Holbrook
Total Communities		154,450	
Housing (GF) Portfolio / Housing			
8	Energy Officer - In 20/21 we were given Executive Councillor support to undertake consultancy work to produce a study to understand the scale of investment, activity and resources required to bring the private housing stock in Cambridge up to net zero standards. This requires support from other departments and is something we have not been able to progress this year due to procurement activity required and stakeholder engagement required. However this will be completed in 2021/22.	24,480	Justin Smith
Total Housing		24,480	

Reference	Description	Carry Forward Budget £	Contact
Planning Policy and Open Spaces/Planning and Transport			
9	Arboriculture - Tree work start and end dates generally fall across the financial year end, in order to accommodate the volume of work at this time of year. COVID has led to delays in contract completion necessitating extensions to works.	59,970	Matthew Magrath
10	Local Nature Reserves - Baseline habitat survey, biodiversity net gain calculations complete, report and invoice due by March 2021, request carry forward to cover consultation, amendments, design and publication.	7,420	Guy Belcher
Total Planning Policy and Open Spaces		67,390	
Transport and Community Safety/Planning and Transport			
11	Community Safety - The recruitment to the Youth Liaison Officer post did not take place in 2020 because of Covid restrictions which also delayed a complimentary project on County Lines which has now gone ahead. We would need the post to be fixed term for 2 years in order to deliver the aims of the role. The carry forward when added to the base budget for 21/22 and 22/23 would allow us to do this. The intention now is to recruit from April 2021 to a fixed term post ending in March 2023 if the carry forward is allowed.	11,250	Debbie Kaye
12	Electric Vehicle Charging - EV consultancy budget is requested to be carried forward to 21-22 as part of overall EV project and tender that was launched May 2021	36,240	Sean Cleary
Total Transport and Community Safety		47,490	
Finance and Resources/Strategy & Resources			
13	Customer Service Centre - It was agreed by senior officers and the Exec Councillor that the underspend in the Customer Service budget would be used to fund project activities associated with the progression of the service review. The project activities are estimated to conclude at the end of Q1 2021-2022. This budget is needed to fund the implementation resource required to deliver the new service model and therefore realise the savings planned in 2021-2022 from the service review.	60,000	Clarissa Norman
14	Commercial Property Additional Maintenance - We have placed and committed to a purchase order placed under our strategic contract with TSG in accordance with the agreed contractual process for structural repairs work on 69-71 Lensfield Road. We anticipate a "lead-in" period of 3 to 4 weeks starting on 1st March 2021, with site activities commencing on 15th March 2021. This will take the completion date beyond 31st March 2021. The building is considered to be in a dangerous condition and has needed a carefully considered design solution and a preferred sequence of work. Failure to engage with these works could result in loss of amenity, serious consequences for a Health & Safety Executive perspective and insurance losses arising out of injury to the public who use the roads and pavements and occupiers of neighbouring properties.	26,400	Clive de Silva
15	HR - Organisational Development - This money was earmarked for strategic priority work within the Transformation budget during 2020/21. This has now been allocated to the HR budget after approval by the Executive Councillor. However this was a late 20-21 change. The strategic work will focus on a new Management Development Framework to develop leadership and management skills within the council which has been unable to be completed by the end of the year. It is asked that the budget is carried forward so that the strategic work can be continued in 21/22.	15,000	Deborah Simpson
Total Finance and Resources		101,400	
Strategy and External Partnerships/Strategy & Resources			
16	Elections - The decision by central Government to postpone the elections due on 7 May 2020, resulted in the all-out city council polls being moved to 6 May 2021. It is therefore requested to carry-over the outstanding amount in the 1353 elections cost centre in order to facilitate the funding of the delayed polls in the next financial year, where otherwise no city polls would have taken place.	17,820	Vicky Breeding
17	Cambridge Northern Fringe East (CNFE) - The pandemic has resulted in the need to reformat consultation timing and occurrence on the AAP and Relocation projects which has, in turn, delayed engagement and progress on the core site development into 2021/22. Therefore a carry forward is requested for the remaining budget in the current year	95,450	Fiona Bryant
Total Strategy and External Partnerships		113,270	

Reference	Description	Carry Forward Budget £	Contact
Central Budgets			
18	Project Plan Expenditure Charged to Revenue - Feasibility Study Project Work - The projects which this carry forward relate to are Mill Lane Boathouse (£20,000), Park Street Car Park redevelopment (£10,000), Cherry Hinton library (£940), Bus shelters (£2,000), Bishops Mills sluice (£20,000), Cambridge Junction (£9,230), Hobson's Brook (10,000), Designer for BMX trail (£7,260)and Trees for Parker's Piece (£5,000)	84,430	Various
Total Central Budgets		84,430	
Total All Portfolios		658,670	

Overview Capital Budget Outturn

<i>Committee</i>	<i>Original Budget £000</i>	<i>Final Budget £000</i>	<i>Outturn £000</i>	<i>Variance £000</i>	<i>Rephase £000</i>	<i>Over / (Under) Spend £000</i>
Environment & Community Committee						
Climate Change, Environment and City Centre Portfolio	699	1,807	854	(953)	929	(24)
Communities Portfolio	1,338	4,842	238	(4,604)	4,607	3
Environment & Community Committee Total	2,037	6,649	1,092	(5,557)	5,536	(21)
Housing Committee						
Housing (GF) Portfolio	2,168	2,594	134	(2,460)	2,460	0
Housing Committee Total	2,168	2,594	134	(2,460)	2,460	0
Planning & Transport Committee						
Planning Policy and Open Spaces Portfolio	520	1,731	326	(1,405)	1,390	(15)
Transport and Community Safety Portfolio	130	501	60	(441)	462	21
Planning & Transport Committee Total	650	2,232	386	(1,846)	1,852	6
Strategy & Resources Committee						
Finance & Resources Portfolio	30,135	50,706	13,998	(36,708)	39,363	2,655
Strategy & Resources Committee Total	30,135	50,706	13,998	(36,708)	39,363	2,655
Total Committees	34,990	62,181	15,610	(46,571)	49,211	2,640
Housing (GF) Portfolio	877	1,130	281	(849)	0	(849)
Housing (HRA) Portfolio	60,118	53,929	34,170	(19,759)	18,610	(1,149)
Total for Housing Capital Investment Programme	60,995	55,059	34,451	(20,608)	18,610	(1,998)
Total Capital Plan	95,985	117,240	50,061	(67,179)	67,821	642

Changes between original and final budgets may be made to reflect: and are detailed and approved:

- rephased capital spend from the previous financial year
- rephased capital spend into future financial periods
- approval of new capital programmes and projects
- in the June/July committee cycle (outturn reporting and carry forward requests)
- in September (as part of the Medium-Term Financial Strategy, MTFs)
- in the January committee cycle (as part of the Budget-Setting Report, BSR)
- via technical adjustments/virements throughout the year

Capital Budget 2020/21 - Outturn

Capital Ref	Description	Lead Officer	Original Budget 2020/21 £'000's	Final Budget 2020/21 £'000's	Outturn 2020/21 £'000's	Variance - Outturn compared to Final Budget £'000's	Rephase Spend 2021/22 £'000's	Over / (Under) Spend £'000's	Variance Explanation
100023 - PR035	Waste & Recycling Bins - New Developments (S106)	Trevor Nicoll	0	143	0	(143)	143	0	No spend has been allocated for the cost of bins delivered to new developments in 20-21. This budget needs to be reviewed in the 21-22 year to take into account S106 receipts for the purchase of waste receptacles received
100171 - PR017	Vehicle Replacement Programme	David Cox	400	695	637	(58)	24	(34)	All vehicles delivered except for Fleet 256 on order. Rephase of budget to cover this cost is requested
Total Programmes			400	838	637	(201)	167	(34)	

100112 - SC645	Electric vehicle charging points - taxis	Jo Dicks	50	386	30	(356)	356	0	Significant Connection delays due to UKPN and Covid has meant that the project has been delayed by 12 months but significant delivery has been achieved. 12 of 21 proposed charge points are installed and operational with the remaining 9 planned for delivery by September 21. Purchase orders have been issued for further sites
100200 - SC654	Redevelopment of Silver Street Toilets	Declan O'Halloran	0	0	11	11	(11)	0	A revised planning application was submitted on the 29th March. The determination period indicates a decision around the 10th August. Technical design can start w/c 24th August. Tenders issued January 2022, with construction June 2022. Initial costs were earlier than expected. The full budget for the scheme is in 21-22
100220 - SC651	Shared ICT waste management software - Alloy/Yotta	Joel Carre	0	297	124	(173)	173	0	Whilst the configuration and testing of the Alloy system for Grounds has progressed as per plan, the development of fully end to end Digital processes has taken considerably longer than originally anticipated. Project timescales have been reliant on the availability of Digital Sprints and the subsequent release process, however this integration is currently in development and will soon be released back to the team for testing. The longer delivery programme has also meant project programmed spend with full remaining budget will need to be carried forward into 2021/22.
100252 - SC688	Environmental Health software	Joel Carre	0	46	23	(23)	23	0	The delay is due to the supplier not resolving issues in a timely manner and hence withholding final payment until such time as we are satisfied with the software
100279 - SC712	Automation of Bishops Mill sluice gate	Alistair Wilson	90	90	0	(90)	90	0	This project has not yet been developed. It is now scheduled for 21/22. It has been allocated to the Drainage Team to progress
100281 - SC714	Changing Places toilets at Quayside	Alistair Wilson	100	100	0	(100)	100	0	This project was delayed due to the impact of COVID and project development time available.
100289 - SC722	Purchase of link tip bodies	Trevor Nicoll	27	18	28	10	0	10	Scheme is complete. The additional spend was due to 2 extra skips being purchased for the growth sites at Trumpington to collect cardboard waste. Covered skips has limited contamination of the material and journey times to collect the waste has reduced.
100295 - SC727	Logan's Meadow vehicular access	Joel Carre	32	32	0	(32)	32	0	Design and build tender has been issued. Market test complete and tenderer has been selected. Looking to award to the successful contractor.
100346 - SC775	Market Square project	Joel Carre	0	0	1	1	(1)	0	The minor initial costs were earlier than expected. The full budget for the scheme is in 21-22.
Total Projects			299	969	217	(752)	762	10	

Total	699	1,807	854	(953)	929	(24)
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- rephased capital spend from the previous financial year
- rephased capital spend into future financial periods
- approval of new capital programmes and projects

and are detailed and approved:

- in the June/July committee cycle (outturn reporting and carry forward requests)
- in September (as part of the Medium-Term Financial Strategy, MTFs)
- in the January committee cycle (as part of the Budget-Setting Report, BSR)

Capital Budget 2020/21 - Outturn

Capital Ref	Description	Lead Officer	Original Budget 2020/21 £'000's	Final Budget 2020/21 £'000's	Outturn 2020/21 £'000's	Variance - Outturn compared to Final Budget £'000's	Rephase Spend 2021/22 £'000's	Over / (Under) Spend £'000's	Variance Explanation
100018 - SC548	S106 Southern Connections Public Art Commission	Alistair Wilson	0	13	0	(13)	13	0	This project has been reconfigured for delivery in the Autumn of 2021. The number of trees and their locations have been reduced, but the original scope and purpose are retained.
100028 - PR034d	S106 Public art 150th and 400th Anniversary Cambridge Rules	Nadine Black	0	0	12	12	0	12	Project is complete. The original budget covered the cost of design, build and installation of the artwork but the additional costs of the launch and the export of installations were added to the scheme later and thus show as an overspend.
100154 - SC644	Acquisition of land adjacent to Huntingdon Road Crematorium	Glyn Theobald	0	42	5	(37)	37	0	No further work was undertaken in 20/21 because of the pandemic, we are looking to undertake some of the project work in 21/22 regarding planning and car park construction and enabling works for the cafe.
100203 - PR042g	S106 To the River - artist in residence	Nadine Black	0	60	11	(49)	49	0	Report to Place Board expected June 2021 which will set out the business case for the next phase.
100217 - PR040z	S106 Public art: Historyworks: Michael Rosen Walking Trail 2	Nadine Black	0	10	0	(10)	10	0	Project is complete however we are awaiting the evaluation report. Without this we cannot make the final payment. The full grant may be repayable if the applicant is not able to provide this information.
100232 - PR042m	S106 Public art grant - Chesterton village sign	Nadine Black	0	10	0	(10)	10	0	Due to the pandemic and resources the project has not moved forward.
100233 - PR042n	Public art grant - HistoryWorks: Travellers and Outsiders	Nadine Black	0	15	0	(15)	0	(15)	De-allocate funding and reallocate to a new project.
100234 - PR042l	S106 Public art grant - Faith and Hope	Nadine Black	0	14	8	(6)	6	0	Outstanding payment for the proportion of a legacy element of the project which needs further discussion with the Executive Councillor.
100236 - SC678	Crematorium - additional car park	Glyn Theobald	0	339	0	(339)	339	0	All site works were delayed due to the pandemic. Some consultancy work was progressed and the planning application completed and submitted. On the successful planning determination, the procurement process and construction will be developed.
100237 - SC679	Crematorium - cafe facilities	Glyn Theobald	0	307	3	(304)	304	0	Work has been delayed due to Covid. The planning application has been submitted and procurement of the operator and the building structure will be undertaken in 21/22.
100241 - SC646	Redevelopment of Cambridge Junction	Jane Wilson	0	31	1	(30)	30	0	Project paused for review of business case in the light of COVID
100247 - PR042d	S106 Romsey Mill community facility grant	Jackie Hanson	0	21	0	(21)	21	0	Project delayed due to Covid19
100256 - SC692	CHUB - community extension to Cherry Hinton library	Jackie Hanson	0	766	2	(764)	764	0	Project delayed due to Covid19 Need to secure funding commitment from RBL and underwriting by the Council. Going to S&R July 2021. When budget finalised building work can be progressed.
100264 - SC699	Corn Exchange fire doors	Jane Wilson	0	0	6	6	0	6	Work complete- unbudgeted additional costs, work had to be completed for health and safety compliance
100265 - SC700	S106 Nightingale community garden hut	Guy Belcher	0	11	11	0	0	0	Project complete
100273 - SC708	Replacement plantroom at Jesus Green outdoor pool	Ian Ross	140	140	0	(140)	140	0	Project on Hold - Pending Staff resources back from COVID Duties
100277 - SC710	Guildhall Small Hall wooden floor	Jane Wilson	45	0	0	0	0	0	Project delayed due to COVID
100278 - SC711	Guildhall PA system	Jane Wilson	25	0	0	0	0	0	Project paused due to COVID

Communities Portfolio / Environment & Community Committee

Appendix D

Capital Budget 2020/21 - Outturn

100299 - SC731	Cambridge Food Hub	Vicky Haywood	100	100	0	(100)	100	0	Food Hub currently has a temporary base at Buchan St NC and is secure for the short to medium term at this venue. The council continues to support the project with staff hours. We have worked with the FPA / CSF to update the specification for the project's requirements and are researching possible venues.
100302 - SC734	Grant for Arbury Court meeting room - voluntary	Jackie Hanson	0	3	3	0	0	0	Project complete
100303 - SC735	S106 Grant for Chesterton Methodist Church	Jackie Hanson	0	15	15	0	0	0	Project complete
100304 - SC736	S106 Grant for St George's Church improvements	Jackie Hanson	0	15	2	(13)	13	0	Project delayed due to Covid19 Reviewing project with St George's as there have been impacts that may affect project progress.
100306 - SC738	Wilberforce Road artificial pitches (S106)	Ian Ross	0	250	0	(250)	250	0	Awaiting Uni Sign off
100307 - SC739	S106 Abbey Pool improvements	Ian Ross	425	230	86	(144)	144	0	Works ongoing - awaiting delivery programme from Ustigate
100308 - SC740	S106 Chesterton Rec pavilion	Ian Ross	178	238	71	(167)	167	0	Works under construction by Ermine Construction Ltd
100309 - SC741	S106 Nightingale Rec Ground pavilion	Ian Ross	425	505	2	(503)	503	0	Site to be demolished in May 2021 Foundation works scoped and new build commissioned at modular build plant
100325 - SC755	BEIS grant for Parkside pools decarbonisation works	Ian Ross	0	989	0	(989)	989	0	Works ongoing - Planning Application to be submitted
100326 - SC756	BEIS grant for Abbey pool decarbonisation works	Ian Ross	0	718	0	(718)	718	0	Works ongoing. Budget requested to be rephased.
Total Projects			1,338	4,842	238	(4,604)	4,607	3	

Total	1,338	4,842	238	(4,604)	4,607	3
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Changes between original and final budgets may be made to reflect:

- rephased capital spend from the previous financial year
- rephased capital spend into future financial periods
- approval of new capital programmes and projects

and are detailed and approved:

- in the June/July committee cycle (outturn reporting and carry forward requests)
- in September (as part of the Medium-Term Financial Strategy, MTFS)
- in the January committee cycle (as part of the Budget-Setting Report, BSR)

Capital Budget 2020/21 - Outturn

Capital Ref	Description	Lead Officer	Original Budget 2020/21 £'000's	Final Budget 2020/21 £'000's	Outturn 2020/21 £'000's	Variance - Outturn compared to Final Budget £'000's	Rephase Spend 2021/22 £'000's	Over / (Under) Spend £'000's	Variance Explanation
100258 - SC694	Meadows Community Hub and Buchan St retail outlet	Claire Flowers	2,168	2,594	134	(2,460)	2,460	0	Project delayed in planning stage- now in contract (March 2021)
Total Projects			2,168	2,594	134	(2,460)	2,460	0	
200000	Repairs Assistance (Owner Occupiers)	Jo Wilson	195	195	84	(111)	0	(111)	Due to the pandemic of Covid 19, it has been a difficult year and we were unable to go into some of the homes to complete the works as some of our vulnerable clients were shielding.
200001	Mandatory Disabled Facilities Grants (Tenants)	Jo Wilson	341	467	124	(343)	0	(343)	Due to the pandemic of Covid 19, it has been a difficult year and we were unable to go into a lot of our clients homes to complete the adaptations as some of our vulnerable clients were shielding.
200002	Mandatory Disabled Facilities Grants (Owner Occupiers)	Jo Wilson	341	468	64	(404)	0	(404)	Due to the pandemic of Covid 19, it has been a difficult year and we were unable to go into a lot of our clients home to complete the adaptations as some of our vulnerable clients were shielding.
200003	Top Up Assistance (Owner Occupiers)	Jo Wilson	0	0	(1)	(1)	0	(1)	Due to the pandemic of Covid 19, it has been a difficult year and we were unable to go into people's home to complete the adaptations as some of our vulnerable clients were shielding.
200004	Relocation Grant (Tenants)	Jo Wilson	0	0	8	8	0	8	Due to the pandemic of Covid 19, it has been a difficult year and we were unable to go into people's home to complete the adaptations as some of our vulnerable clients were shielding.
200007	Top Up Assistance (Tenants)	Jo Wilson	0	0	2	2	0	2	This was required as the DFG was over £30,000 and it was all necessary work.
Total Other GF Housing			877	1,130	281	(849)	0	(849)	
Total			3,045	3,724	415	(3,309)	2,460	(849)	

Changes between original and final budgets may be made to reflect:

- rephased capital spend from the previous financial year
- rephased capital spend into future financial periods
- approval of new capital programmes and projects

and are detailed and approved:

- in the June/July committee cycle (outturn reporting and carry forward requests)
- in September (as part of the Medium-Term Financial Strategy, MTFS)
- in the January committee cycle (as part of the Budget-Setting Report, BSR)

Capital Budget 2020/21 - Outturn

Capital Ref	Description	Lead Officer	Original Budget 2020/21 £'000's	Final Budget 2020/21 £'000's	Outturn 2020/21 £'000's	Variance - Outturn compared to Final Budget £'000's	Rephase Spend 2021/22 £'000's	Over / (Under) Spend £'000's	Variance Explanation
100291 - SC723	[Withdrawn] Upgrade Kings Hedges recreation areas	Alistair Wilson	150	0	0	0	0	0	This item was withdrawn in the Interim MTFS. (COVID response)
Total Completed			150	0	0	0	0	0	
100001 - PR010a	Environmental Improvements Programme - North Area	John Richards	0	25	21	(4)	4	0	Rolling programme of annual schemes reduced in scope in 2020/ 21 to help meet Covid-19 resource pressures. Small underspend against budget. New budget available for 2021/ 22.
100002 - PR010b	Environmental Improvements Programme - South Area	John Richards	0	58	2	(56)	56	0	Programme delivery in 2020/ 21 paused to help meet in year Covid-19 financial pressures, with significant underspend against budget available. Additional funding available for 2021/ 22.
100003 - PR010c	Environmental Improvements Programme - West/Central Area	John Richards	0	66	5	(61)	61	0	Programme delivery in 2020/ 21 paused to help meet in year Covid-19 financial pressures, with significant underspend against budget available. Additional funding available for 2021/ 22.
100004 - PR010d	Environmental Improvements Programme - East Area	John Richards	0	58	11	(47)	47	0	Programme delivery in 2020/ 21 paused to help meet in year Covid-19 financial pressures, with significant underspend against budget available. Additional funding available for 2020/ 21.
100259 - PR010	Environmental Improvements Programme	Alistair Wilson	170	140	3	(137)	137	0	This programme was scaled back in early summer 2020 in order to meet the Covid-19 driven emergency budget pressures. Furthermore, staffing resource within Streets & Open Spaces has been required to be re-allocated towards supporting the safe recovery of the city centre and local centres through 2020 and 2021. Projects are, however, being progressed as resources allow.
Total Programmes			170	347	42	(305)	305	0	
100025 - SC571	Procurement of IT System to Manage Community Infrastructure	Stephen Kelly	0	20	0	(20)	20	0	Procurement for this has not yet commenced, but is expected to be completed in 21/22.
100035 - PR030h	S106 Romsey 'town square' public realm improvements	John Richards	0	7	2	(5)	0	(5)	Project completed with slight saving against total budget.
100088 - SC615	S106 Cherry Hinton Grounds improvements Phase 2	Alistair Wilson	0	0	8	8	0	8	This project is now complete
100105 - SC633	S106 Reinforcing grass edges along paths	Alistair Wilson	0	77	72	(5)	0	(5)	This project is now complete
100122 - PR032s	S106 Footbridge across Hobson's Brook (Accordia development)	John Richards	0	0	1	1	0	1	Project now completed. Minor costs incurred within project tolerance incurred during 2020/ 21 year to complete and close-down project.
100197 - SC662	Shared Planning Service software implementation	Stephen Kelly	0	32	0	(32)	32	0	Costs likely to be incurred in 21/22 with further implementation activity being driven by the emerging service review.
100216 - PR032w	S106 Accordia open space improvements	Alistair Wilson	0	5	0	(5)	5	0	Work has been completed on the swales and further works are anticipated in 2021
100218 - PR031q	S106 Bramblefields nature reserve: to improve biodiversity	Alistair Wilson	0	2	0	(2)	0	(2)	This project is complete. No further planting is recommended
100224 - PR032z	S106 Trumpington Rec Ground trim trail and climbing frame	Alistair Wilson	0	7	0	(7)	0	(7)	This project is now complete
100226 - PR032y	S106 Trumpington Rec Ground skate park	John Richards	0	3	2	(1)	0	(1)	Scheme completed

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100227 - PR031r	S106 Chesterton Rec Ground skate and scooter park	John Richards	0	50	3	(47)	47	0	Scheme development and delivery delayed by consultation responses that gave no clear mandate. Project scope revisited with a new proposal brought forward, assisted by additional £20k S106 funding allocated Autumn 2020. new proposal consulted on in early 2021 has majority support, with target finalised design, delivery and completion by end 2021.
100280 - SC713	Replacement air quality monitoring equipment	Justin Smith	200	200	0	(200)	200	0	Project was delayed due to the impacts of Covid on staff time with other priorities being met. The replacement of the air quality monitoring equipment is still a priority with the equipment coming to the end of their reasonable life expectancy.
100314 - SC744	S106 Cherry Hinton Hall play area	John Parrott	0	150	150	0	0	0	Scheme complete
100315 - SC745	S106 Chestnut Grove play area: benches and bins	John Parrott	0	8	3	(5)	5	0	Benches now in stock, delay due to delivery issues
100316 - SC746	S106 Nightingale Avenue rec ground footpath improvements	John Parrott	0	10	10	0	0	0	Project complete
100317 - SC747	S106 Nightingale Avenue rec ground: new all-weather footpath	John Parrott	0	15	0	(15)	15	0	Order raised for further works. Current under spend will be used up by September 2021
100318 - SC748	S106 Consort Way play area (Trumpington Meadows): fencing	Kelli Munn	0	10	6	(4)	0	(4)	Scheme complete
100324 - SC754	City centre recovery - Combined Authority grant funding	John Richards	0	710	20	(690)	690	0	Costs incurred thus far relate primarily to officer recharges for 2020/ 21. Project delivery plan well advanced with procurement of most outputs now underway. Spend expected to increase significantly in coming months. The programme is running behind target however and is not expected to complete until late 2021.
100327 - SC757	S106 Jesus Green ditch biodiversity improvements	Alistair Wilson	0	60	7	(53)	53	0	Outline design in progress to support stakeholder and public engagement and consultation.
100349 - SC778	Parker's Piece tree planting	Matthew Magrath	0	18	0	(18)	18	0	Project yet to commence in earnest. Rephase of budget requested
Total Projects			200	1,384	284	(1,100)	1,085	(15)	

Total	520	1,731	326	(1,405)	1,390	(15)
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- in the January committee cycle (as part of the Budget-Setting Report, BSR)

Capital Budget 2020/21 - Outturn

Capital Ref	Description	Lead Officer	Original Budget 2020/21 £'000's	Final Budget 2020/21 £'000's	Outturn 2020/21 £'000's	Variance - Outturn compared to Final Budget £'000's	Rephase Spend 2021/22 £'000's	Over / (Under) Spend £'000's	Variance Explanation
100050 - PR039	Minor Highway Improvement Programme	John Richards	30	48	14	(34)	34	0	Rolling programme of contributions towards largely County Council led Local Highways Improvements (LHIs). Some further costs (approx. £5k) for year 2020/21 still to be invoiced by County Council. Remaining budget underspend is a programme saving and is requested to be carried forward to year 2021/22 to help meet commitments.
Total Programmes			30	48	14	(34)	34	0	
100032 - SC590	Structural Holding Repairs & Lift Refurbishment - Car Parks	Sean Cleary	0	200	1	(199)	199	0	Multi year structural refurbishment project for all car parks with the balance being requested to be rephased to 21-22
100156 - PV007	Cycleways	John Richards	0	0	5	5	(5)	0	Budget for year 2020/ 21 was withdrawn to help meet in year Covid-19 financial pressures. The programme had resources committed to two major schemes, both with dependencies on other agency's projects. Work was paused where practicable, but some needed to continue to meet commitments made - hence staffing cost recharges. Full budget reinstated for 2021/ 22.
100193 - SC658	Cambridge City CCTV infrastructure	Joel Carre	0	12	12	0	0	0	Project complete
100238 - SC680	CCTV equipment upgrade	Joel Carre	0	3	3	0	0	0	Project complete
100240 - SC682	Pay and display equipment upgrade	Sean Cleary	0	0	1	1	0	1	Replacement of P&D machines. Project complete
100268 - SC703 REFCUS	King's Parade - temporary barriers	John Richards	0	0	19	19	0	19	Temporary interim scheme now introduced but there were significant costs this year related to payments to County for highways works and TROs.
100292 - SC724	Residential electric charging points	Jo Dicks	100	50	0	(50)	50	0	Funding to support the roll out of EV solutions for Cambridge City
100319 - SC749	S106 Holbrook Road play area improvements	John Parrott	0	47	3	(44)	44	0	Work delayed due to Covid - construction works started 6th May 21
100320 - SC750	S106 Arbury Court play area improvements	John Parrott	0	30	0	(30)	30	0	Work delayed due to Covid - construction to begin Monday 17th May
100321 - SC751	S106 Robert May Close play area improvements	John Parrott	0	40	0	(40)	40	0	Work delayed due to Covid - construction due to begin 31st May
100322 - SC752	S106 Byron's Pool ecological mitigations	Guy Belcher	0	30	0	(30)	30	0	There has been no spend in this financial year due to work load and Covid restrictions.
100323 - SC753	S106 Nine Wells ecological mitigations	Guy Belcher	0	40	0	(40)	40	0	There has been no spend in this financial year due to work load and Covid restrictions.
Total Projects			100	452	44	(408)	428	20	
100158 - PV018	Bus Shelters	John Richards	0	1	2	1	0	1	Project completed with slight variance within tolerance.
Total Provisions			0	1	2	1	0	1	
Total			130	501	60	(441)	462	21	

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- in the January committee cycle (as part of the Budget-Setting Report, BSR)

Capital Budget 2020/21 - Outturn

Capital Ref	Description	Lead Officer	Original Budget 2020/21 £'000's	Final Budget 2020/21 £'000's	Outturn 2020/21 £'000's	Variance - Outturn compared to Final Budget £'000's	Rephase Spend 2021/22 £'000's	Over / (Under) Spend £'000's	Variance Explanation
100142	Relocation of services to 130 Cowley Road (OAS)	Will Barfield	0	0	(33)	(33)	0	(33)	Scheme completed.
100251	Customer Service Centre improvements	Clarissa Norman	0	0	12	12	0	12	All essential activities associated with this project have been completed. Project is to be closed.
100284	3C ICT resource planning tool	Fiona Bryant	7	0	0	0	0	0	Project withdrawn
100287	Improving and consolidating corporate data	Fiona Bryant	20	0	0	0	0	0	Project withdrawn
Total Completed			27	0	(21)	(21)	0	(21)	
100139	Office Accommodation Strategy Phase 2 (OAS)	Dave Prinsep	0	70	58	(12)	12	0	Most OAS works have been completed but further requirements have been needed in some locations. Covid-19 delayed some decisions in this respect. Any remaining works will be reviewed and implemented over the summer.
100155	Building works at the Guildhall to reduce carbon emissions	Will Barfield	0	58	35	(23)	15	(8)	Project was signed off as complete in March 21. the measurement and verification stage has been paid for an is now underway. There is a retention of £14,833 that will be due in March 2022
100275	Commercial property repair and maintenance	Will Barfield	300	225	153	(72)	72	0	Under spend is result of works at Dales Brewery being less extensive than estimated. Roofing works and window replacement were completed, some windows were repairable and structural works were not required.
100276	Administrative buildings maintenance	Will Barfield	188	94	25	(69)	69	0	Works to replace the goods lift at the Guildhall are planned but this is a specialist item and E+F is seeking additional quotes. Work planned for 21/22.
Total Programmes			488	447	271	(176)	168	(8)	
100146	Mobile working (OAS)	Dave Prinsep	0	15	0	(15)	15	0	Most OAS works were completed with some decisions to be made around AV and meeting room fit out. Decisions were delayed due to Covid-19 and possible changes that may be required. Plans being made for new ways of working and office/equipment requirements to enable this.
100170	Replacement Telecommunications & Local Area Network	Fiona Bryant	0	14	0	(14)	14	0	Planned procurement is at the end of the 2020-2021. Rephase of the budget to 21-22 is requested.
100190	Resealing the roof at Robert Davies Court	Will Barfield	0	177	39	(138)	0	(138)	The major re-roofing work that was planned is no longer required
100194	My Cambridge City online customer portal	Elissa Rospigliosi	0	46	64	18	(18)	0	Ongoing technical development of the customer portal has been undertaken to enable implementation of the council's new customer service model. These costs have been offset against underspends elsewhere in the transformation budget.
100195	Council Anywhere - desktop transformation	Fiona Bryant	18	204	224	20	(20)	0	The overspend was due to purchasing more equipment to complete the roll out of Council Anywhere than originally estimated. The budget will be rephased from 21/22 to cover the overspend in 20/21.
100202	Office optimisation (OAS)	Dave Prinsep	0	50	0	(50)	50	0	Most of the OAS was implemented but decisions on further works were deferred to review how early stages worked and if further work may be required. Further work may be required to ensure staff can be accommodated as part of the OAS and also in light of Covid-19.
100205	Mill Road Redevelopment - Development Loan to CIP	Caroline Ryba	2,554	7,100	1,800	(5,300)	5,300	0	Construction delays due to Covid pandemic and lower CIP borrowing requirements due to the cash flow effects of the Affordable Housing payment schedule have delayed drawdowns. Rephasing of £5.3m is required to ensure that the full amount of the agreed loan, £12m is available to CIP.
100206	Mill Road Redevelopment - Equity Loan to CIP	Caroline Ryba	0	4,265	0	(4,265)	4,265	0	Equity contributions from the Council and its development partner have not yet been required, due to close management of cash. However equity drawdowns are expected in 2021/22, therefore the budget of £4.265m requires rephasing into that year.
100225	Cromwell Road Redevelopment (GF)	Claire Flowers	0	0	2,820	2,820	0	2,820	This variance relates to a change in how the Cromwell Road project is funded within the Council between the General fund and HRA. Project overall is on progress for delivery. Resources to fund this spend are held in the Capital Receipts Reserve.
100243	Property Management software	Philip Doggett	0	96	8	(88)	88	0	Contract with the chosen supplier was completed on 25 March 2021. Implementation/software installation to take place during the 2021/22 financial year. Remaining budget to be carried forward to the 2021/22 financial year for completion of the project.

Capital Budget 2020/21 - Outturn

100253	Income management software	Clarissa Norman	0	15	0	(15)	15	0	The income management replacement project has been paused by 3C's ICT in agreement with the Head of Transformation and the IT's from SCDC & HDC. When the project commences the whole budget will be required to fund the replacement system.
100254	Secure phone payments	Clarissa Norman	0	24	0	(24)	24	0	Clarification is required to confirm the timing of this project. The procurement of corporate and contact centre telephony is in train, with implementation planned by November/December 21 therefore this project maybe aligned to this implementation. The funds will be required to complete the project once a decision has been made in consultation with 3C ICT.
100255	HRIS new system	Deborah Simpson	150	149	162	13	0	13	Project is now live, continued implementation of modules for recruitment and learning and development taking place. Additional costs have arisen during implementation across three councils with data management and phased implementation.
100257	Lion Yard shopping centre investment	Dave Prinsep	1,800	6,000	0	(6,000)	6,000	0	Changing market conditions and Covid-19 have impacted original proposals which are being reassessed by the Council's long leaseholder. The project is that of the long leaseholder and timings are managed by them.
100260	Cromwell Road Redevelopment - equity loan to CIP	Caroline Ryba	3,037	5,000	0	(5,000)	5,000	0	Equity contributions from the Council and its development partner have not yet been required, due to close management of cash. However equity drawdowns are expected in 2021/22, therefore the budget of £5m requires rephasing into that year.
100261	Cromwell Road Redevelopment - development loan to CIP	Caroline Ryba	11,300	13,500	7,900	(5,600)	5,600	0	Construction delays due to Covid pandemic and lower CIP borrowing requirements due to the cash flow effects of the Affordable Housing payment schedule have delayed drawdowns. Rephasing of £5.6m is required to ensure that the full total of the loan, £16m is available to CIP.
100266	Dales Brewery fire alarm system	Clare Mitchell	0	2	1	(1)	0	(1)	Scheme completed.
100283 - SC716	Replacement telephony system with call centre	Elissa Rospigliosi	150	150	0	(150)	150	0	This is a 3 Council programme now run by a contractor (previously 3C ICT led). City requirements are being worked through with key stakeholders, including the needs of the Contact Centre. Baseline programme docs are being updated as key decisions have been made. ITT to be issued Mar'21.
100285	Data centre capacity growth 2020-2024	Fiona Bryant	34	34	23	(11)	0	(11)	Scheme completed. The reason for the underspend is a combination of 3C ICT procuring the hardware at a competitive price, and the work to install and configure the hardware was completed during working hours avoiding the payment of overtime, keeping costs down.
100286	Cyber security improvements	Fiona Bryant	10	10	11	1	0	1	Scheme completed.
100288	Call management for 3C ICT service desk	Fiona Bryant	7	7	0	(7)	7	0	Planned procurement is at the end of the 2020-2021 FY.
100300	Park Street car park development	Fiona Bryant	9,744	9,744	565	(9,179)	9,179	0	Need to retender for main contractor which is underway and expected to complete by August 2021. Project on track to start on site in early 2022
100313	L2 equity loan to CIP	Caroline Ryba	0	500	0	(500)	500	0	Equity contributions from the Council and its development partner have not yet been required, as this development is not yet on site. The 2020/21 budget of £500k therefore requires rephasing into 2021/22 year.
Total Projects			28,804	47,102	13,617	(33,485)	36,169	2,684	

100020	Development Of land at Clay Farm	Dave Prinsep	816	357	131	(226)	226	0	A contractual agreement is in place whereby we contribute 7% of the net costs incurred in respect of the Collaboration Agreement with Countryside Properties. Rate of invoices from Countryside Properties relate directly to rate of house-building which is variable and beyond our control. Forecast end date for the scheme is currently December 2024. Budget of £226k to be carried forward to the 2021/22 financial year.
100290	Local investment bond	Caroline Ryba	0	2,800	0	(2,800)	2,800	0	The borrower's plans have been delayed due to Covid-19, however drawdown of the remaining £2.8m is expected in 2021/22, and therefore rephasing of that amount is required.
Total Provisions			816	3,157	131	(3,026)	3,026	0	

Total	30,135	50,706	13,998	(36,708)	39,363	2,655	
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APPENDIX D

2020/21 Housing Capital Investment Plan - HRA & General Fund Housing

[illegible]

Notes to the Housing Capital Investment Plan

Note	Reason for Variance
1	Disabled Facilities Grants were underspent by £747,000 predominantly due to reduced demand and limited access to the homes of potentially vulnerable clients in 2020/21 as a direct result of the coronavirus pandemic. No re-phasing has been requested as the funding through the Better Care Fund in 2021/22 is anticipated to be sufficient to meet demand. The authority will explore potential uses for the balance of funds held, but must ensure these comply with the grant conditions under which the funding was received. Private Sector Grants and Loans also reported an underspent (£102,000), where demand has reduced in recent years.
2	A net underspend of £6,480,000 in decent homes expenditure during 2020/21 is a combination of under and overspending against the specific decent homes elements. Overspending in roof structure (£144,000) and external doors (£86,000) is more than offset by underspending in bathrooms (£722,000), kitchens (£392,000), re-wiring (£147,000), energy and insulation works (£1,542,000), central heating (£506,000), sulphate (£102,000), other health and safety (£53,000), roof coverings (£199,000), HHSRS (£196,000), capitalised officer fees (£26,000), contractor overheads (£711,000), wall structure (£1,857,000), windows (£182,000), other external works (£73,000) and chimneys (£2,000). These variances are before accounting for leaseholder income, which is reported separately. Re-phasing of underspending in 2020/21 into 2021/22 is requested in respect of energy improvements (£1,542,000), roof covering (£54,000), re-wiring (£81,000), kitchens (£392,000), bathrooms (£279,000), wall structure (£1,050,000), windows (£182,000), HHSRS (£196,000), other health and safety works (£53,000), other external works (£73,000) and contractor overheads (£484,000). Some re-phasing of budgets is requested into later years in the programme, including central heating and boilers (£506,000), re-wiring (£66,000), bathrooms (£443,000), wall structure (£200,000), sulphate works (£102,000) and contractor overheads (£161,000) when the budget is now expected to be required.
3	A net underspend of £2,740,000 was evident in 2020/21. Fire prevention works were underspent (£629,000), with the need to carry this forward into 2021/22, electrical works to communal areas was underspent by £146,000, with the need to carry this resource forward. Underspending in Disabled Adaptations (£420,000) with £200,000 re-phased, lifts (£115,000) all re-phased, communal areas uplift (£82,000), all re-phased, asbestos removal (£31,000) all re-phased, hard-surfacing works (£57,000) all re-phased, fire works (£629,000), all re-phased, communal electrical works (£146,000), all re-phased and communal doors (£329,000), all re-phased into 2021/22. Underspending in capitalised officers fees (£17,000) does not require re-phasing. Overspending in garage improvements (£14,000) and communal area floor coverings (£11,000) are also reported at year end. The capital funding for Estate Investment works, was underspent by £783,000 with all of the resource requested as a carry forward to complete the 5 year programme. Underspending of £156,000 in respect of contractor overheads combines some slippage with the impact of underspending in other areas and £131,000 is requested to be re-phased.
4	The net underspend of £7,363,000 in the new build programme in 2020/21 relates predominantly to delays in 4 schemes. Securing vacant possession of the sites at both Colville Road and Campkin Road took longer than anticipated, with the coronavirus pandemic making this more complex in 2020/21, causing underspending of £1,692,000 and £1,682,000 respectively. Delays have also been experienced in the projects at the Meadows and Buchan Street and Clerk Maxwell, where delays in the planning process resulted in underspending of £1,072,000 and £586,000 respectively. Net re-phasing of £7,170,000 is required. Re-phasing of budget for Colville Road II (£1,692,000), Campkin Road (£1,682,000), Meadows and Buchan (£1,072,000), Clerk Maxwell (£586,000), Colville Road III (£539,000), L2 (£398,000), Anstey Way (£93,000), Akeman Street (£27,000), Ventress Close (£50,000), Kingsway (£58,000), Mill Road (£36,000), Cromwell Road (£57,000), Histon Road (£17,000), Ditton Walk (£60,000), Aragon Close (£98,000), Sackville Close (£99,000), Borrowdale (£98,000), POD Homes (£10,000), Queensmeadow (£1,000), Colville Road Garages (£1,000), Wulfstan Way (£1,000), Kendal Way (£1,000), Gunhild Way (£1,000) and Teddar Way (£1,000), is partially offset by negative re-phasing where spend is ahead of profile for Fen Road (£8,000). £500,000 of funding for early costs associated with the new 1,000 home programme is also requested as a carry forward into 2021/22 to supplement any land acquisitions. The profile of spending on all of these schemes will be reviewed again as part of the HRA Medium Term Financial Strategy.

5	Budget of £2,482,000 was incorporated into the programme for land or property acquisitions to facilitate development. Of this £1,834,000 was spent and £648,000 is requested to be re-phased to allow one acquisition to complete when combined with the new homes programme funding of £500,000 above. £1,901,000 of resource was included to allow the authority to acquire homes for rough sleeper accommodation, but this was not utilised at 31 March 2021. A number of purchases are now progressing, with a request to carry forward the funds into 2021/22, when a new grant bid has been made to MHCLG for supplementary funding.
6	A net underspend of £361,000 in this area of the programme comprises reduced activity in respect of shared ownership re-purchase in 2020/21, giving rise to a £103,000 underspend, and underspending due to the need to recognise the revised timeframe required to implement the new Housing Management Information System (£238,000), with the latter requiring re-phasing into 2021/22. The underspend against funding for works to HRA commercial premises (£21,000) results in a request to re-phase £20,000 of resource into future years.
7	The inflation allowance of £266,000 was not allocated to schemes in 2020/21 due to the level of underspending. By re-phasing this into 2021/22 the allowance can be allocated where required once final scheme / contract values are known.
8	16 properties were sold in total during 2020/21. £468,000 of the capital receipt is available for general use (after all costs have been deducted from each receipt), while £266,000 of the overall capital receipt is identified as set-aside to be offset against the debt associated with the unit no longer owned. A further £2,446,000 of right to buy receipts have been retained by the local authority in 2020/21, but must be re-invested now in financing up to 40% of additional social housing units, provided this is done within a 5 year time frame.
9	With little activity in respect of shared ownership housing in 2020/21, a net sum of £68,000 was retained once any sums due to MHCLG had been paid. A net capital receipt was recognised in 2020/21 in relation to the sale of an HRA dwelling as part of an agreement to secure vacant possession of a development site.
10	The major repairs reserve was used to finance capital expenditure in the housing stock in 2020/21, including investment in decent homes work and other investment in the housing stock. Where less of this funding was utilised in 2020/21 than anticipated, it will instead be utilised in 2021/22 and beyond.
11	Income was recovered from leaseholders in 2020/21 in relation to their share of the cost of major improvements undertaken as part of the decent homes programme (£230,000) and was also received from private residents in relation to contributions towards DFG's or private sector housing repair grants (£41,000).
12	The use of revenue funding for capital purposes was less than anticipated, due to underspending across the capital programme. This resource will instead be required in 2021/22 to meet the cost of the re-phased capital expenditure.
13	Devolution Grant received in 2020/21 was significantly greater than anticipated as a direct result of MHCLG making the final payment of £15,000,000 to the Council directly, as opposed to paying via the Combined Authority and the Combined Authority paying across all unclaimed sums at 31 March 2021 (£7,785,000). The grant received in advance of incurring expenditure in 2020/21 (£16,597,000) will be used in 2021/22.

The capital underspend in respect of decent homes and other investment in the housing stock for 2020/21 can be summarised as follows, with more in depth explanations provided in the tables below:

Slippage – works ordered to be delivered in 2021/22	(£6,889,000)
Slippage – works ordered to be delivered in future years	(£1,478,000)
Savings (from disability adaptations, structural works, contractor overheads, officer fees, roof covering, Overspending in doors, roof structure, garages and floor coverings	(£1,108,000)
	£255,000
	(£9,220,000)

Decent Homes expenditure

A net underspend of £6,480,000 in decent homes expenditure during 20/21 is a combination of under and overspending against the specific decent homes elements.

	Value	Rephasing to 20/21	Rephasing to future years	Explanation
Overspending				
External doors	£86,000			Additional doors were ordered to partially offset forecast underspends in other parts of the programme
Roof structure	£144,000			The extent of structural roofing repair work at Books Road cost more than the allocated budget. This was offset by the underspend on roof coverings
Underspending				
Bathrooms	(£722,000)	£279,000	£443,000	Delivery of internal Decent Homes work was severely affected by national lockdowns and work did not start until September 2020. In addition there was a large amount of "no access" (119 properties) partly due to Covid 19. There-phasing is split over this year and future years as we do not expect to gain access to all these properties this year.
Kitchens	(£392,000)	£392,000		Delivery of internal Decent Homes work was severely affected by national lockdowns and work did not start until September 2020. In addition there was a large amount of "no access" (61 properties) partly due to Covid 19.
Re-wiring	(£147,000)	£81,000	£66,000	Delivery of internal Decent Homes work was severely affected by national lockdowns and work did not start until September 2020. In addition there was a large amount of "no access" (89 properties) partly due to Covid 19. The slippage is split over this year and future years as we do not expect to gain access to all these properties this year.
Energy and insulation works	(£1,542,000)	£1,542,000		The contract for external wall insulation and PV panels to 80 properties was approved by Committee in September 2020 and started on site in February 2021. Work is due to be completed in July 2021. In addition, of 600 loft insulation jobs issued only 150 were completed due to surveying delays and access issues as a result of Covid 19.
Central heating	(£506,000)		£506,000	The underspend is a result of access issues to 237 properties. This partly a result of Covid 19
Sulphate attack	(£102,000)		£102,000	This work is undertaken when a property becomes void - no affected property became void in 2020/21 so the budget is requested to be moved to later in the capital programme.
Balconies (Other health and safety)	(£53,000)	£53,000		This underspend relates to unfinished structural work and associated repairs at Sackville Close flats. This work is on site but was delayed starting due to Covid 19
Roof coverings	(£199,000)	£54,000		The underspend is off set by the overspend on roof structure works.
HHSRS	(£196,000)	£196,000		A large part of the HHSRS programme was completed. External staircase works at Shelly Row had to be postponed for access reasons due to Covid 19. Internal works were not programmed to start until September 2020 due to national lockdowns. There was also large amount of "no access" for internal works - this work is carried forward to 20/21.
Capitalised officer fees	(£26,000)			The value of officer time that can be capitalised each year depends upon the nature of work that is carried out by each member of the team. Underspends in a range of budgets account for this underspend in fees.
Contractor overheads	(£711,000)	£484,000	£161,000	Underspending in specific decent homes elements results in a corresponding underspend in contractor overheads.
Wall Structure	(£1,857,000)	£1,050,000	£200,000	There was a large underspend on this programme of work. Around £600,000 of this is savings as a result of competitive tenders for work being less than the estimate cost. In addition some properties were omitted from works programmes as a result of them being added to the Council's redevelopment programme. Works at Hawkins Road and Ekin Road had delayed starts due to national lockdowns.
Windows	(£182,000)	£182,000		A large part of the window programme was successfully completed but Covid 19 caused delays to the design / surveying process early in the year. Later in the year after work had resumed there were national shortages in materials.
Other external works (masonry painting)	(£73,000)	£73,000		2021/21 was the first year of the new masonry painting cycle. The property cycle follows the external repair and paint programme. So it is possible this programme may have overspends in some years and underspends in others for the first 7-year cycle.
Chimneys	(£2,000)			There was a small budget for this work and no work was required in 20/21
Total	(£6,480,000)	£4,386,000	£1,478,000	

Other Investment in the Housing Stock

A net underspend of £2,739,000 in other capital expenditure was evident in 2020/21.

	Value	Rephasing to 20/21	Rephasing to future years	Explanation
Overspending				
Garage improvements	£14,000			The overspend is result of additional works been ordered to compete both blocks of garages at Welstead Road at the same time
Communal area floor coverings	£11,000			Additional works were ordered at 38-82 Maitland Avenue so that flooring could be done at the same time as other works in this block.
Underspending				
Fire prevention works were underspent, with the need to carry this forward into 2020/21	(£629,000)	£629,000		The fire safety / prevention works programme contained a number of different elements in 2020/21. Some of these were delayed and this is why the request is made to carry the budget forward to 2021/22.
				Emergency lighting at Maitland Avenue and Albemarle Way - the survey / design of work was delayed by Covid 19. Works are now priced and will be on site in summer 2021.
				Fire escape from maisonettes 4.5m above ground level. Pilot installations were halted by coronavirus. Work did not resume until September 2020. Works are now progressing on site. The money needs to be carried forward to complete the programme.

	Value	Rephasing to 20/21	Rephasing to future years	Explanation
				Fire compartment improvements in five houses that have been converted into flats. There have been delays caused by access and lease issues. The money needs to be carried forward to address this risk in 21/22.
				Fire alarm installation at Kingsway flats - this work is in the design/ pricing stage so the budget needs to be carried forward to 21/22
Electrical works to communal areas	(£146,000)	£146,000		Work was originally planned at Edgecombe flats. Detailed surveys and design suggested the work was not as urgent as first thought. Work was not ordered. Work is now planned for Kingway flats and this project is in the design stage.
Disability Adaptations	(£420,000)	£200,000		Internal Decent Homes work was affected by national lockdowns and work did not start until September 2020. In addition there were access and shielding issues in this client group due to Covid 19. This work is based on Occupational Therapist referrals - these did not take place in the national lockdowns.
Lifts	(£115,000)	£115,000		Work on lifts at three sheltered housing schemes could not take place as a result of Covid 19 and the emergency work-only policy in our sheltered housing schemes. Work has now resumed and these will be completed in 21/22
Communal area uplift	(£82,000)	£82,000		Work has been ordered at Edgecombe flats but the work was not completed by end March. This is being carried out in 21/22.
Asbestos removal	(£31,000)	£31,000		This work to communal areas was postponed until 21/22 due to Covid 19.
Hard-surfacing works	(£57,000)	£57,000		Most of the hard-surfacing works budget was spent. A number of smaller trip hazards were ordered with our contractor and these had to be individually surveyed and priced before work could start. The work was all ordered but not completed by
Communal doors	(£329,000)	£329,000		£107,000 or work was ordered in 20/21 but was not completed by 31/3/21. The remainder of the programme has been issued to our contractor but has not been priced. The work is still required and re-phasing is requested to 21/22.
Capitalised officer fees	(£17,000)	£0		The value of officer time that can be capitalised each year depends upon the nature of work that is carried out by each member of the team. In 2019/20 there was an increase in the level of officer time spent on revenue activity, resulting in an underspend against the capital allocation.
Estate investment programme	(£783,000)	£783,000		The slippage relates to a street lamp column replacement contract. There were delays completing survey work due to Covid 19. In addition there have been delays completing the procurement of this work. The work is expected to start in summer 2021.
Contractor overheads - combines some slippage with the impact of underspending in other areas and £109,000 is requested to be re-phased.	(£156,000)	£131,000		Underspending in specific investment elements results in a corresponding underspend in contractor overheads.
Total	(£2,740,000)	£2,503,000	£0	